



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | |
|-----------------------------------------------|----------------------------------------------------------------------------------|
| 1. Name of the Institution | SHIVRAJ COLLEGE OF ARTS, COMMERCE AND D. S. KADAM SCIENCE COLLEGE, GADHINGLAJ |
| Name of the head of the Institution | Prof.Dr.Sambhaji Maruti Kadam |
| Designation | Principal(in-charge) |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 02327222333 |
| Mobile no. | 9421975791 |
| Registered Email | naacshivraj@gmail.com |
| Alternate Email | smkadam62@gmail.com |
| Address | Vadarge Road, Gadhinglaj Tal- Gadhinglaj Dist-Kolhapur |
| City/Town | Gadhinglaj |
| State/UT | Maharashtra |
| Pincode | 416502 |

| 2. Institutional Status | | | | | |
|---------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------|---------------------------------------|-------------|-------------|
| Affiliated / Constituent | | Affiliated | | | |
| Type of Institution | | Co-education | | | |
| Location | | Rural | | | |
| Financial Status | | Self financed and grant-in-aid | | | |
| Name of the IQAC co-ordinator/Director | | Dr. Shivaji Dhondiba Patil | | | |
| Phone no/Alternate Phone no. | | 02327222307 | | | |
| Mobile no. | | 9421112225 | | | |
| Registered Email | | sdpatilnsr@gmail.com | | | |
| Alternate Email | | sdpatilnsr@yahoo.co.in | | | |
| 3. Website Address | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | https://www.shivraj.edu.in/aqar | | | |
| 4. Whether Academic Calendar prepared during the year | | Yes | | | |
| if yes, whether it is uploaded in the institutional website: Weblink : | | https://www.shivraj.edu.in/academic-calendar | | | |
| 5. Accrediation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| | | | | Period From | Period To |
| 1 | B | 73.25 | 2004 | 16-Feb-2004 | 15-Feb-2009 |
| 2 | B | 2.27 | 2015 | 03-Mar-2015 | 02-Mar-2020 |
| 6. Date of Establishment of IQAC | | | 29-Sep-2004 | | |
| 7. Internal Quality Assurance System | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | |
| Item /Title of the quality initiative by IQAC | Date & Duration | | Number of participants/ beneficiaries | | |
| No Data Entered/Not Applicable!!! | | | | | |

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|------------------------------------------|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achievements/Outcomes |
|------------------------------------------|-----------------------|
| No Data Entered/Not Applicable!!! | |
| View File | |

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|-------------------------------|--------------|
| College Development Committee | 21-Dec-2019 |

| | |
|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2019 |
| Date of Submission | 05-Feb-2019 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | In our Institute, we use partial MIS system at the department level by following ways 1. SMS system is used to communicate information notices to the Stakeholder. 2. College Website is updated regularly to provide current information regarding activities, functions, schedules etc. 3. Library is fully automated with ISO, Microsoft certified software SLIM 21. By this software every Issue Return transaction, due date, reminder, No Dues certificate is auto intimated to users by EMails. 4. Office is partial automated with Biyani office Management Software where admission related database is generated and which is used for MIS. 5. Faculties have created What's App groups of students. Information, notices resources are communicated through these groups. |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For Effective curriculum delivery - 1. In the beginning of Academic Year Principal conducts meeting with HODs, to discuss curriculum planning and documentation. As per guidelines of Principal, HOD's discuss and distribute workload amongst department. 2. Faculties of all departments prepared their teaching plan as per the guidelines of Shivaji University. For the proper implementation, it is supervised by Hon. Principal. 3. Time Table committee collects the workload from Dept. Heads and prepare the Time Table. 4. All Dept. Heads prepare and implement their department activities with the help of their colleagues. 5. Faculties prepare their lectures as per the allotted syllabus. 6. By making optimal use of available resources, classes are conducted according to the time table. 7. Our Library has a rich collection of resources.

Library has accepted open access system, 48 Journals are subscribed by Our Institute. 8. Library has web OPAC, INFLIBNET'S facility i.e. available for teachers and students. 9. Our Institute is registered with NPTEL, NDL, where students can access e- resources. College library is also a member of INFEED service provided by Shivaji University, Kolhapur. 10. The teaching -learning methods adopted by our faculties - a. Chalk and Blackboard method b. ICT enabled teaching learning method c. Use of different softwares d. Use of scientific models and charts e. Case studies, management games and role play methods f. Group discussion g. Seminar, Poster/ Paper presentation h. Debates

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|----------------------------------------------|-----------------|-----------------------|----------|------------------------------------------|------------------------|
| Certificate course in soft skill development | - | 18/06/2018 | 10 | Employability | Soft skill development |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|---------------------------|-----------------------|
| BSc | B.Sc III Microbiology | 02/07/2018 |
| MSc | M.Sc II Organic Chemistry | 02/07/2018 |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|---------------------------|-------------------------------------------------------|
| BA | I | 02/07/2018 |
| BCom | I | 02/07/2018 |
| BSc | I | 02/07/2018 |
| BSc | I Computer Science Entire | 02/07/2018 |
| MSc | II Computer Science | 02/07/2018 |
| MSc | II Organic Chemistry | 02/07/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 41 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|--------------------------------------------------------------------------------|----------------------|-----------------------------|
| Certificate Course in soft-skill Development Grooming from Campus to corporate | 08/09/2018 | 118 |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------------------------|--------------------------|-----------------------------------------------------------|
| No Data Entered/Not Applicable !!! | | |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Feedback is taken from various stakeholders - 1. Student's feedback on the internal facilities provided by the institute. 2. Student's feedback on Teachers. 3. Feedback from Alumni. 4. Feedback from Parents. The nature of feedback is based on 'Feedback Forms A,B,C,D containing various objective multiple choice type questions. From analysis of the feedback obtained from various stakeholders, it is noticed that the most of the students, parents and alumni are satisfied about the facilities provided by the Institute. Some important suggestions from all these categories are communicated with management of Institute in the due course. The management appreciates the suggestions and takes action on the same time to time.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-------------------------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------|
| 2018 | 2704 | 428 | 65 | 0 | 4 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of | Number of | ICT Tools and | Number of ICT | Numberof smart | E-resources and |
|-----------|-----------|---------------|---------------|----------------|-----------------|
|-----------|-----------|---------------|---------------|----------------|-----------------|

| Teachers on Roll | teachers using ICT (LMS, e-Resources) | resources available | enabled Classrooms | classrooms | techniques used |
|------------------|---------------------------------------|---------------------|--------------------|------------|-----------------|
| 65 | 41 | 0 | 5 | 1 | 0 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the academic year 2018-19, Mentor –Mentee system was implemented which was restricted to last year students of degree course and all PG students. The students (Mentee) were allotted to the faculties (Mentors) of concerned Departments. The responsibility given to the Mentors were 1. To work for the overall development of Mentee 2. To understand the challenges of Mentee. 3. To help the Mentee to explore their inner qualities. As per the framed objectives, total UG -869 and PG-186 students were allotted to 48 faculties. The ratio of Mentor-Mentee was 1:22 The outcomes of this system are – • The mentor become aware about strengths and weaknesses of the mentee. • Identified challenges incurred by mentee. • Motivated mentee to participate in various extension activities. • Improved the overall performance of mentee.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|------------------------------------------------|-----------------------------|-----------------------|
| 1055 | 48 | 1 : 22 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|------------------------------------------|--------------------------|
| 86 | 65 | 21 | 36 | 15 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---------------------------------------------------------------------------------------------------|---------------------|------------------------------------------------------------------------------|
| 2018 | Shri. Anil Vitthalrao Kurade | Assistant Professor | World Bridge International, London |
| 2018 | Shri. Anil Vitthalrao Kurade | Assistant Professor | Maharashtra Rajya Shala Kruti Samiti, Kolhapur |
| 2019 | Shri. Ravindra Keshav Deshpande | Associate Professor | Karmveer Vitthal Ramaji Shinde Shikshan Sanstha, Gadhinglaj |
| 2019 | Shri. Sudhir Chintamani Joshi | Associate Professor | Triveni Purashkar, Uttur |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end |
|----------------|----------------|----------------|----------------------------------------------------------|-----------------------------------------------------------|
|----------------|----------------|----------------|----------------------------------------------------------|-----------------------------------------------------------|

examination

No Data Entered/Not Applicable !!![View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College does not have any authority to modify the evaluation system. The College follows the guideline given by Shivaji University, Kolhapur for continuous evaluation process. The College has introduced project based evaluation systems for final year and PG students. Departments also evaluate their student by organizing group discussion, seminar, poster presentation etc. Some departments also conduct surprise test, MCQ type questions for the evaluation of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of academic year, the college prepares Academic Calendar and displays amongst the student at the time of admission. The Academic Calendar contains semester wise teaching, examination, various curricular, co-curricular, extra- curricular activities and holidays. It contains tentative dates of activities of NSS, NCC, Career Development and Placement Cell. The Academic Calendar also reflects the activities like parent- teacher meet, Alumni meet, Annual social cultural programme and college Annual sports.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.shivraj.edu.in/pos-psos-cos>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|-------------------------------------------|----------------|--------------------------|-----------------------------------------------------------|-----------------------------------------------------|-----------------|
| No Data Entered/Not Applicable !!! | | | | | |
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.shivraj.edu.in/student-satisfactory-survey>**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-------------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------------|
| Climate Change | Zoology | 11/01/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| 0 | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|------------------------------------|------------|-----------------------|--------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|-----------------------------|-----------------------|
| Zoology (Practical Book) | 1 |
| Physics | 1 |
| Chapter 1. Marathi | 1 |
| Lib and information Science | 3 |
| No file uploaded. | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|-----------------------------------------------------------|---------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|-------------------------------------------|----------------|------------------|---------------------|---------|---------------------------------------------|-----------------------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 5 | 7 | 3 | 15 |
| Presented papers | 7 | 1 | 0 | 2 |
| Resource persons | 0 | 0 | 0 | 5 |
| No file uploaded. | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------------------------|----------------------------------------------|----------------------------------------------------|----------------------------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|-------------------------------------------|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------------------------|---------------------------------------------|----------------------|----------------------------------------------------|----------------------------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|----------------------------------------|-------------|-----------------------------|----------|
| M.Com. Research Tour | 50 | Institutional | 2 |
| Faculty and Student Exchange Chemistry | 44 | Institutional | 15 |

| | | | |
|----------------------------------------------------------------|---|---------------|---|
| with Devchand College Arjunnagar | | | |
| M.Com Faculty Exchange, Student Exchange with CSIBER, Kolhapur | 8 | Institutional | 2 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|------------------------------------|----------------------|---------------------------------------------------------------------------------|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------|-----------------------------------------------------|
| Chhatrapati Shahu Institute of Business Education and Research Kolhapur | 23/01/2018 | Faculty development, Resource Persons, Library facilities | 8 |
| Yashwantrao Chavan College, Halkarni | 11/01/2019 | Exchange Faculty and Students, Share Language Lab facilities, Extra curricular activities | 8 |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--------------------------------------------------|------------------------------------------------|
| 5458712 | 5458712 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---------------------------|-------------------------|
| Campus Area | Existing |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|-------------------------------------------|-------------|--------------------|
| SLIM 21 | Fully | 3.6.0.21068 | 2013 |

4.2.2 – Library Services

| Library Service Type | Existing | Newly Added | Total |
|-------------------------------------------|----------|-------------|-------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|-------------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|--------------|-----------------|--------------|----------|------------------|------------------|-----------|-------------|---------------------------------|----------|
| Existing | 192 | 158 | 0 | 0 | 0 | 27 | 7 | 25 | 0 |
| Added | 50 | 50 | 0 | 0 | 0 | 0 | 0 | 1 | 0 |
| Total | 242 | 208 | 0 | 0 | 0 | 27 | 7 | 26 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 26 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--------------------------------------------|------------------------------------------------------------------------|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|----------------------------------------|------------------------------------------------------------|----------------------------------------|------------------------------------------------------------|
| 3067833 | 3067833 | 2389959 | 2389959 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The college ensures optimum utilization of physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. with available financial recourses. To maintain different facilities the |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

constituted committees held regular meetings for utilization of grants in favors of students. Laboratory- Laboratory assistance maintains all the record of account under the supervision of concerned Head of Departments. Other measures to maintain laboratories are as follows: ? The repairing and maintenance of sophisticated laboratory equipments are done by the technicians. ? The microscopes used for biological experiments are cleaned and maintained yearly by the concerned departments. The record of maintenance is maintained by lab technicians and supervised by HODs. ? There is proper disposal of all types of waste such as bio-degradable chemical/chemical and e-waste. Library- The acquisition of reading material is done by collecting list of books from the concerned Departments Head. The finalized list of required books is duly approved and signed by the Principal and Library Advised committee. ? Every year in the month of April INFLIBNET consortium is renewed. ? To the physically challenged students, the library provides book bank scheme at free of cost. As per their requirement services are made available to their desk. ? Suggestion box is kept at the main entrance of Library. ? To ensure return of books, 'no dues' from the library is mandatory for students before issuing transfer certificate. ? The proper record of visitors (students and staff) on daily basis is maintained. ? Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee. Sports: Students start their daily workout early in the morning. During the daily practice players gather at 7.30 a.m. We have separate gymnasium for girls and for other indoor events, we have hall. The gymnasium is timely maintained by the approval of gymnasium committee. For the outdoor events like Athletics, Kho-Kho, Kabaddi, Hockcy, Football, Cricket, we have huge ground and 400 meter track . Track is timely maintained. We provide all the facilities to the students. Computers- Six Computer laboratories with 189 PCs are established and duly maintained by using college own fund. Three well qualified technicians are hired for maintenance of the same. The e-waste generated during the year is disposed off. Classrooms-The College has Three separate buildings. The maintenance of all classrooms is on routine basis. Heads of all departments submit their requirements to the Principal regarding the classroom furniture. The classrooms are timely maintained by using the college development fund. ? Sweepers are appointed to maintain the classrooms. ? Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. The technicians, plumbers, electrician, carpenters are deputed by the management for the maintenance of classrooms and other related infrastructure.

<https://www.shivraj.edu.in/procedures-and-policies>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|-------------------------------------------|--------------------------|--------------------|------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|-------------------------------------------|-----------------------|-----------------------------|--------------------------------------|
| Certificate Course in skill Development | 08/09/2018 | 118 | Genesis Institute of Learning Mumbai |

| | | | |
|------------------------------------------------|------------|----|-----------------|
| Certificate Course in Basic Grammar in English | 02/07/2018 | 20 | Institute alone |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|--------------------|----------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|---------------------------|
| 2018 | Competitive Exam | 210 | 123 | 0 | 0 |
| 2018 | NET/SET | 286 | 44 | 1 | 0 |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---------------------------------------------|
| 0 | 0 | 0 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------------------------------------|----------------------------------------------------|--------------------------|---------------------------|----------------------------|-------------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|------------------------------------|-----------------------------------------|
| No Data Entered/Not Applicable !!! | |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|------------------------------------|-------|------------------------|
| No Data Entered/Not Applicable !!! | | |

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|

No Data Entered/Not Applicable !!!

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

According to Maharashtra University Act 2016, student council is essential but as there is no clear direction regarding the formation of student council by state government, the student council is not in existence. However, student is the soul of education system, the college has given representation to student on important committees. The students participate in planning, organizing, co-ordinating and various cultural, academic administrative and extension activities. Cultural Activities- 1. Welcome /farewell - Student of final year of various departments organize welcome function for the fresher's at the beginning of academic year. While 1st year students organize farewell function for the last year students. 2. Occasionally various days are celebrated by the concerned departments' students. 3. All the students participate in organizing Annual Social activities. Sports Activities- Sports Department organized following University Level Zonal, Interzonal level sports competitions in 2018-19 1. Women Wrestling Competition 2. Interzonal Freestyle 3. Athletic Meet 4. Annual Sports Competition All these activities are organized with the help of students. Extension Activities - 1. Students collect and contribute 'Relief Fund' for the drought affected, flood affected people, who unable to afford expensive medical treatment. 2. Blood Donation Camp on 9th Aug 2019 (August Kranti Din). 3. Students of NSS adopted Ainapur Village and organized various awareness activities throughout the year 2018-19 and conducted 7 days special residential camp. 4. Students of NCC worked as Special Police Officer during Ganesh Festival, Shiv Jayanti Election and emergency. 5. Students Organized Voter and AIDS, Environment Awareness Rally and Campaign in Gadhinglaj City.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

137

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings Five Guest Lectures by Alumni

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• Subject wise Head of Departments have been appointed for Grantable section and Coordinators have been appointed for Un- Aided section. They are assigned duties like work distribution, time table, departmental activities and over all administration of the department. They are supposed to report regarding the same to the Principal time to time. • Various statutory committees are established along with committees for co-curricular, extracurricular and extension activities. These committees work for the development of leadership qualities, pro activity, skill, participative behaviour among the students. These activities inculcate social, communal harmony amongst students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Admission of Students | <ul style="list-style-type: none"> • Online Admission at both UG and PG Levels. • Online admission process is strictly on the basis of merit. • Strict observance of Govt. rules for Reserved Categories. |
| Industry Interaction / Collaboration | <ul style="list-style-type: none"> • The Institute arranges industrial visits. • Conducts guest lectures from members of Industries. • Students get industry exposure through inplant training and internship programme. |
| Human Resource Management | <p>The faculties have been motivated by the Institution to participate in Refresher/ Orientation/ Short Term Course.</p> |
| Library, ICT and Physical Infrastructure / Instrumentation | <ul style="list-style-type: none"> • Library - -Rich Library, Open excess, NPTEL, NDL, Periodicals, Internet facility, web- OPAC, Institutional repository, N-List consortium. • ICT- -ICT is used in library and office -Institute promotes to use ICT in - Class room teaching and day to day work at all departments -Mostly the official communication is done through ICT. -To avoid repetition of work to bring accuracy and speed in work, relevant softwares have been provided to library and office section. -Institute has an access of internet facility having 30mbps lease line. -Procurement of desktops laptops as per requirements. -Some faculties are also having their own blogs. • Infrastructure - - Classrooms - Well equipped classrooms, Laboratories, Library, Gyms, Ladies hostel. - Instrumentation- Well equipped Computer Laboratories, LCD projector. |

| | |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Research and Development | <p>UG and PG students prepare research projects on various topics. -Laboratory and Library facilities have been provided by the Institution to the Research Scholars. -University recognized Chemistry and Physics laboratory are made available.</p> <p>-Motivates faculty members for research publications in the peer reviewed journals with high impact factor.</p> <p>-Encourages faculty members to present papers in International/National/State level Seminars and Workshops.</p> <p>-Motivates students and faculty members to organize various Seminars and Workshops. - Motivates faculty members for M.Phil. And Ph.D. -Motivates faculty members to undertake Minor and Major research projects</p> |
| Examination and Evaluation | <ul style="list-style-type: none"> • Internal examination by Institution : Topic wise Test, Oral Test, Open Book Test, Surprise Test etc. • External examination: - Semester wise theory and practical examinations are conducted by the University -Evaluation is done through Central Assessment Programme (CAP) by University except first year exam - First year evaluation is done at the Institute level - Practical Viva-Voce and Project Viva-Voce |
| Teaching and Learning | <p>Various teaching methods have been adopted in Teaching - Learning Process. These methods are -----</p> <ul style="list-style-type: none"> - Blackboard teaching method - use of ICT - use of teaching aids - seminars, case studies - business games - role play - mock teaching - practical - group discussion - field work |
| Curriculum Development | <p>Curriculum is designed by the University. Some of our faculties are working as a member for the implementation of CBCS, BOS and sub committees for syllabus framing. Most of our faculties participate in related workshop, some of them also work as Resource Person in the said workshops.</p> |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Planning and Development | Implemented SMS System, Social Networking for Dissemination of Information. |
| Administration | <ul style="list-style-type: none"> • Notices are displayed to students and other stakeholder • Regular exercise of PFMS portal to upload expenditure |

| | |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| | related to Govt. fund • Automation of Library |
| Finance and Accounts | • Fully computerised office • Reception of salary fund from Govt. through HPE SEVAARTH Portal |
| Student Admission and Support | • Online admission. • Maintaining student database through Biyani Office Automation software • Implemented online CBCS semester system for UG PG Courses |
| Examination | • Initiated online portal - Entry in service facility for competitive examination for UG and PG student |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------------------------------|-----------------|----------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------|------------|-----------------------------------------|---------------------------------------------|
| 2018 | ?????????? ?????????? ?????????? ?? ????????? ?????????? | - | 24/12/2018 | 24/12/2018 | 50 | 0 |
| 2019 | Teachers Training Programme on Understanding climate change sustainable development goal for Safer planet and a sustainable future | | 11/01/2019 | 11/01/2019 | 250 | 0 |

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|-------------------------------------------------|---------------------------------|------------|------------|----------|
| Orientation Programme | 1 | 18/02/2019 | 10/03/2019 | 21 |
| Short term | 1 | 02/02/2019 | 08/02/2019 | 07 |
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 0 | 0 | 0 | 0 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Provides short -terms, long term and emergency loan facility to the teaching and Non - teaching staff through Shivshahu Path Sanstha, Joint Staff Insurance | Provides short -terms, long term and emergency loan facility to the teaching and Non - teaching staff through Shivshahu Path Sanstha, Joint Staff Insurance | Student Welfare Fund, Student Aid Fund, Student Insurance |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

| |
|-----------------------------------------------------------------------------------------------------------------------------------------------|
| External Audit/ Independent Audit- Financial Year Auditor 2016-17 D.Y.Bhumkar Company 2017-18 D.Y.Bhumkar Company 2018-19 D.Y.Bhumkar Company |
|-----------------------------------------------------------------------------------------------------------------------------------------------|

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|----------------------------------------------------------|-------------------------------|---------|
| NIL | 0 | NA |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | | No | |
| Administrative | No | | No | |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Providing valuable suggestions for development of the institution. • Pointing |
|--------------------------------------------------------------------------------------------------------------------------------------------|

out the weakness of the college and related departments and suggesting rectification. • Communicating views which the students feel shy to communicate directly to the teachers about the college and the department.

6.5.3 – Development programmes for support staff (at least three)

Computer Training to the office staff have been conducted so that they will handle the online admission and registration of students.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Organized certificate course in Soft skill Development with the help of Genesis Institute Mumbai. • Continued Certificate Course in Personality Development and Spoken English under Carrier oriented scheme of UGC. • As a part of post accreditation initiatives started PG courses in Computer Science and Chemistry.

6.5.5 – Internal Quality Assurance System Details

| | |
|----------------------------------------|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|---------------------------------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2019 | "Institutional Accreditation : An Efforts towards Excellence" | 07/03/2019 | 07/03/2019 | 07/03/2019 | 127 |
| No file uploaded. | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| <ul style="list-style-type: none"> International Youth Day Dr.P.P.Patil - ?????????????????? ?????? ?????????? ?????? Dr.Padmaja Gavade - Awareness about HIV Test | 12/08/2018 | 12/08/2018 | 150 | 0 |
| <ul style="list-style-type: none"> Haldi Kunku and Mahila Melava National | 25/12/2018 | 25/12/2018 | 200 | 0 |

| | | | | | | |
|------------------------------------|-------------------|-------------------------------|--|--|--|--|
| | and disadvantages | contribute to local community | | | | |
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-----------------------------------------------|---------------------|--------------------------------|
| Academic calendar 1st day of academic session | 01/06/2018 | For all students and faculties |
| Prospectus | 01/06/2018 | For all students and faculties |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|------------------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Lawn 2. Plantation 3. Shade Net 4. Solar Panel 5. Rain Water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - I Title- Sports for Career Goals -

- To develop Sportsmanship
- To inculcate Leadership Qualities
- To develop Overall Personality Context

Sport is never a priority for a majority of Indian Parents and their Kids. Most of them share the belief that, " If you study hard you will be successful but if you play sports you will ruin your life." But sport is an integral part of student's life. It plays a vital role in the development of personality as well as leadership qualities in students. The institution has taken the consistent efforts from several decades to develop the personality of students which resulted this activity as the Best Practice. Practice - During last decade our sportsman participated in various University, State and National Level Competitions. Our Institute has successively won and retained 'General Championship' in Shivaji University Zonal Internalzonal 'Athletic Meet' for last 7 years. Evidence of Success -

- Akshay Deshmukh student of BA - III represented institute at State, Inter-state National Level Fencing Competitions. Considering his overall contribution in 'Fencing' event, Government of Maharashtra awarded ' Shiv Chhatrapati Puraskar 2018' which is the highest honour in sport.
- Our sportsman Mr. Ajinkay Chougule won Gold Medal in Asian Power lifting(2018).
- Miss. Sherya Jadhav won Bronze Medal in National Inter-University Fencing Competition.
- Our Alumni Miss. Ajana Turambekar is a member of Grass Route Committee, Asian Football Confederation, and Head of Department Grass Route Coaching, All India Football Federation, New Delhi.
- Miss. Shweta Patil is an International Referee in Hockey.
- Our Glittering Star Mr. Siddharth Desai represented U-Mumba in Pro- Kabaddi.
- Mr. Vikarm Patil (Football) is Government Auditor, Miss. Aishwarya Naik (Runner) is in Custom Department,
- Mr. Ajinkya Chougule (Powar Lifter) is Arbiter in interstate level.
- More than 500 sports students are working in Police Defence services. Problems Encountered and Resources Required -
- Financial limitations for purchasing advanced equipments
- We have limited facilities for Indoor Games

Best Practice - II Title- Voting Awareness Campaign Goals:-

- To literate the youth for democratic process.
- To promote them to enroll and participate in democratic process.
- To Increase Voting percentage in upcoming elections.

Context:- India is the largest democratic country in the world. Democracy is based on the participation of people in election process. Voters play integral role in democracy. The success of democracy depends upon the active participation of voters. Department of Political Science of Institute has been coordinating 'Voting Awareness Campaign'. This is one of the prominent extension activities of department hence Institute. In Representative Democracy, the role of voter in voting process is very important. So to increase voter numbers and voting percentage, Department takes initiatives.

Practice:- For this purpose, Department has established a mechanism title Voting Awareness Campaign. The mechanism works as- • Establishment of Election Cell- Department has established a election cell. For effective working a teaching faculty works as Nodal officer and two non - teaching staff assists him as Administrative officer and Asst. Administrative officer respectively. • Awareness campaign- The student enrolling in 1st year graduation are almost of 18 years. Most of them are not enrolled as voter. Considering this, cell actively takes initiatives to aware them about registration process by - - Notification - Displaying banner digital board - Wallpaper - Street Plays - Voter awareness lecture by staff and Revenue officers • Registration process - For systematic registration process cell follow registration mechanism. a) Providing voter registration form long with admission form. b) After Government notification regarding updation of voter registration. 4 Voting Camping- Throughout the year various election from Grampanchayat to Parliament were taking place. So, during these election period our cell taken special efforts to increase involvement in electoral process of voter a) Lectures b) Rallys, Abhang Dindi c) Street plays d) Fearless and Honest voter oath This extension activity is succeeded with the efforts of students, staff, election cell, revenue department of state government. Evidence of Success - • As a result of this campaign we registered 250 above 1st time voter in the year 2018-19 • Remaining students registered at their villages • These fresh electors actively participated in Local Self Government Electoral process • Overall increase in voting percentage is observed during the parliamentary Election Problems Encountered and Resources Required - We could register only those enrolled students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.shivraj.edu.in/best-practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

National Cadet Core (NCC) Maharashtra is a land of worriers and has heroic history of Chharttrpati Shivaji Maharaj. Our institute has the name Shivraj College in the same spirit. We established NCC wing immediate after the establishment of college. This unit has helped and inspired several youngsters to join defence and uniform services. Obviously our NCC unit is a distinctive feature of our Institute. The distinctiveness is reflected as - 1. Very few colleges in southem Kolhapur district have NCC wing/unit. Our college is one of them. 2. The strength of our NCC is 52 cadets. 3. Till date thousand plus cadets have been benefited by NCC unit. Several of them have joined defence paramilitary and police service on various higher posts. 4. Several of our NCC cadets have participated and succeeded in various events national level campus like Thal Sena Camp, Republic Day Camp, NCC National Sports Camp, Army Attachment Camp, International Camel Safari Camp Jaisalner, NIC camp, Shivaji Trail Treck, SSB Pre Entry Training Kamathi, Scuba Diving etc. 5. from year 2016-17 he have included 30 girls in the total strength as per the NCC guidelines. 6. Even though it has been inclusion 3 years back the participation

of girls is outstanding. 7. Our cadets served for communal harmony, peace, law and order, on various occasion like election, Shivjayanti, Ganesh Ustav etc. 8. Cadets have been active in fund raising and related activities during natural disasters. 9. Blood Donation Camp is our regular practice which we have been organizing on 9th August ie Kranti Din. This mission has played an important role in our remote rural area. 10. Adventure activities - To inculcate courage, environmental awareness sustainability amongst cadets they organize Jangle Tracking Camps. 11. In the 1st week of July every year NCC unit organize Tree Plantation. • Awareness Activities - - No to plastic (Plastic Hatav) Swachhata Abhiyan, -AIDS Janjagruti Rally -Pulse Polio -Beti Bachao Voter Awareness National Days Celebration • Republic day • Independence Day • NCC day • Surgical Strike day • National Intigration day • International yoga day All these activities reflect the motto of NCCie unity discipline. These activities are co- ordinate by Associated NCC officer (ANO) Capt. Rahul D. Magdum.

Provide the weblink of the institution

<https://www.shivraj.edu.in/institutional-distinctivness>

8.Future Plans of Actions for Next Academic Year

Considering local needs, career avenues for overall development of student our organization has proposed following future plans • Academic - To start PG courses -M.Sc Microbiology, PGDCA- Diploma (Post Gradate Diploma in Computer Application) • Infrastructure - 50 Wt Solar energy/ Solar System , Wind Energy, Steel Staircase • Environment - Rain Water Harvesting, Botanical Garden • Student welfare / Women Empowerment - • Separate N.C.C. (Girls)