

# YEARLY STATUS REPORT - 2023-2024

Part A		
Data of the Institution		
1.Name of the Institution	Shivraj College of Arts, Commerce and D.S.Kadam Science College, Gadhinglaj	
• Name of the Head of the institution	Prof.(Dr.) Sambhaji Maruti Kadam	
Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	02327222333	
Mobile No:	9421975791	
• Registered e-mail	smkadam62@gmail.com	
• Alternate e-mail	shivrajcollege64@gmail.com	
• Address	Vadarge Road, Gadhinglaj	
• City/Town	Gadhinglaj	
• State/UT	Maharashtra	
• Pin Code	416502	
2.Institutional status		
Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Shivaji University, Kolhapur
Name of the IQAC Coordinator	Shri Kishor Jalindar Adate
• Phone No.	02327222333
Alternate phone No.	02327222333
• Mobile	9271692747
• IQAC e-mail address	naacshivraj@gmail.com
Alternate e-mail address	shivrajcollege64@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.shivraj.edu.in/naac/A QAR-2022-23.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.shivraj.edu.in/upload s/academic_calendar/1736843657.pd f

## **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.15	2023	01/05/2023	30/04/2028
Cycle 2	В	2.27	2015	03/03/2015	02/03/2020
Cycle 1	В	73.25	2004	16/02/2004	15/02/2009

6.Date of Establishment of IQAC

29/09/2004

# 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding	Agency	Year of award with duration	Amount
Nil	Nil	Ni	.1	Nil	Nil
8.Whether composition NAAC guidelines	ition of IQAC as pe	r latest	Yes	-	

		COLLEGE, GADHINGLAJ
• Upload latest notification of formation of IQAC	<u>View File</u>	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	<u>View File</u>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC dur	ing the current year (max	ximum five bullets)
• Facilitated the establishment of exchange programs, fostering great institutions.	-	
• Aligned the curriculum and acade Education Policy (NEP 2.0) emphasi		
• Provided recommendations for infinitiational needs.	rastructure improv	vements based on
• Suggested and compiled proposals workshops, webinars and conference		eminars,
• Submitted a proposal for the PM- sup	USHA initiative fo	or funding and
12.Plan of action chalked out by the IQAC in the Quality Enhancement and the outcome achieved	0 0	•

Plan of Action	Achievements/Outcomes
Accelerating NEP 2020 Implementation.	Aligned curriculum and academic practices with NEP 2020, focusing on Holistic Education.
Fostering a Research Culture	Our institute has fostered a research-oriented environment by encouraging faculty and students to engage in research, leading to several publications in reputed journals.
Expanding Academic Offerings	Developed and launched relevant certificate and value-added courses that cater to industry needs and student aspirations.
Enhancing MOU Effectiveness	Established MOUs for faculty and student exchange, promoting collaboration with other institutions.
Social Responsibility and Outreach	Organized community engagement activities, awareness campaigns and social service projects to address local needs and challenges.
Promoting Sports and Cultural Excellence	Successfully organized college level, zonal and Inter Zonal sports events in the college.
Securing New Program Approvals	Introduced multidisciplinary courses, broadening academic opportunities for students.
13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	
Name	Date of meeting(s)
College Development Committee	10/06/2023

Year	Date of Submission
2022-23	20/02/2024

#### 15.Multidisciplinary / interdisciplinary

Our institute is a multidisciplinary institution offering a wide range of programs, including B.A., B.Com, B.Sc., B.B.A., B.C.A., Food Science, Microbiology, Animation, and more. The institution's commitment to integrating humanities and science is evident in the curricula prescribed by our affiliating university. Additionally, we offer flexible and innovative programs through various Career-Oriented and Skill Development courses, which are primarily designed by our faculty members. Course coordinators assign projects that focus on community engagement, environmental awareness, and valuebased education, fostering a holistic and multidisciplinary approach to learning.

#### 16.Academic bank of credits (ABC):

Our institute is an affiliated institution of Shivaji University, Kolhapur. The university has implemented the National Education Policy (NEP 2020) and our college follows the NEP framework accordingly. As part of this initiative, we have integrated the Academic Bank of Credits (ABC), which is registered through the National Academic Depository under the Ministry of Education, Government of India. This digital platform is available to firstyear students, enabling them to benefit from credit recognition, credit accumulation, and credit transfer and credit redemption. This system aims to provide greater flexibility and ease in managing academic credits, facilitating a more adaptable and student-centric learning experience.

#### **17.Skill development:**

The institute has implemented a policy focused on running skill development programs to support the overall growth of students and address the need for 21st-century skills in society. To this end, we offer a variety of certificate courses across different programs. These skill-based courses are designed to enhance students' practical knowledge and employability. Each year, these programs are successfully completed, providing students with the necessary skills to excel in their respective fields and meet the evolving demands of the job market.

**18.**Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our institute is dedicated to promoting the rich heritage and traditional knowledge of our country, particularly in the fields of Arts, Literature and Culture. We have adopted a multilingual approach for our UG and PG programs, using English as an international language, Hindi as the national language and Marathi as the regional language in our curriculum. Our specialization includes Marathi, Hindi and English literature. All humanities subjects are taught in a bilingual mode, using both Marathi and English. To preserve and promote Indian culture and traditions, we organize various activities, such as traditional day celebrations. We also encourage students to participate in university-level youth festivals, fostering the integration of Indian cultural values.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The university specifies course outcomes (COs) for each syllabus, and the college ensures that both COs and Program Outcomes (POs) are prominently displayed on the website and notice boards. To effectively assess these outcomes, the college incorporates a range of evaluation methods, including assignments, unit tests, mid-term exams, university exams, practical exams, and various field projects. Students are encouraged to actively participate in quizzes, trade fairs, innovation challenges, and competitions to explore the practical aspects of their learning and foster innovation. Additionally, the college organizes on-campus interviews for placements, model presentations, and book exhibitions. For instance, the Department of Commerce hosts an annual Trade Fair, providing students with valuable entrepreneurial skills, particularly in marketing, through hands-on experience.

### **20.Distance education/online education:**

Distance education focuses on providing learning opportunities to students who are not physically present, using technology and flexible learning systems. It was introduced to support individuals who are unable to pursue traditional education due to distance, employment, or other commitments, such as working professionals, housewives, or those in the Indian Army. This mode of learning allows students to study at their own pace, outside of regular hours, with access to materials and instruction online. Recognizing its importance, our institution established an MBA study center through Yashwantrao Chavan Open University, Nasik in 2005, and a Distance Education Study Center with Shivaji University in 2014. The center offers undergraduate and postgraduate courses in B.A., B.Com., M.A. and M.Com.

# **Extended Profile**

1.Programme		
1.1	18	
Number of courses offered by the institution across during the year	all programs	
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	3975	
Number of students during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.2	4818	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	Documents <u>View File</u>	
Data Template	View File 1237	
Data Template     2.3	View File 1237	
Data Template 2.3 Number of outgoing/ final year students during the	View File 1237 year	
Data Template         2.3         Number of outgoing/ final year students during the         File Description	View File       1237       year       Documents	
Data Template         2.3         Number of outgoing/ final year students during the         File Description         Data Template	View File       1237       year       Documents	
Data Template         2.3         Number of outgoing/ final year students during the         File Description         Data Template         3.Academic	View File   1237   year   Documents   View File	
Data Template         2.3         Number of outgoing/ final year students during the         File Description         Data Template         3.Academic         3.1	View File   1237   year   Documents   View File	
Data Template         2.3         Number of outgoing/ final year students during the         File Description         Data Template <b>3.Academic</b> 3.1         Number of full time teachers during the year	View File   1237   year   Documents   View File     22	

Number of Sanctioned posts during the year

File Description	Documents
Data Template	View File

### 4.Institution

4.1	39
Total number of Classrooms and Seminar halls	
4.2	850.65931
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	277
Total number of computers on campus for academic purposes	
Part B	

CURRICULAR ASPECTS

### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated to Shivaji University with a holistic approach ensures effective curriculum delivery through a wellplanned and documented process. In the beginning of academic year, The IQAC aligned with all departments prepares a consolidated Academic Calendar. Departmental Meetings were held to distribute workload. The Time Table committee collects the workload from the heads and prepares a time-table to allocate the curriculum to the faculty. For the proper implementation of curriculum, semester wise teaching plans were made according to syllabus. By making optimal use of available resources, classes are conducted.

At the end of semester, syllabus completion reports were taken from all the faculties. The institute organizes and participates in seminars, workshops on revised curriculum. Institute provides various certificate, value added, add on and skill based courses for students to enrich the curriculum. Faculty representatives are working as Member of Board of Studies and also in subcommittee of BoS. The institute provides library and e-learning facilities. Library has a rich collection of resources with an open access system. Journals are subscribed by the Institute. Library has a web OPAC, N-LIST facility. Students' feedback on curriculum was collected, analyzed and action has been taken accordingly.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	<u>Nil</u>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution prepares its academic calendar at the beginning of academic year which adheres to semester-wise planning for the conduction of various curricular, co-curricular and extracurricular activities. As per the regulation of the university, various committees were formed to run all the curricular and co-curricular activities smoothly. The NSS, NCC, Cultural and Sports activities are distributed and implemented throughout the year and review was taken by the IQAC Coordinator and the Principal.

As per University guidelines, the plan for Continuous Internal Evaluation was prepared by IQAC, Examination Cell and all the departments. For the implementation of CIE process, Examination and Academic Development Committee monitors examinations and evaluation process. The academic calendar also specifies the plan of activities like unit tests, MCQs, pre-semester, surprise tests, open book tests, quizzes, group discussions, viva, oral test, seminars, projects, practical etc. conducted along with co-curricular and extracurricular activities. The timetable of internal examination was prepared and also informs to the students by the departments. Assessment of all the examinations completed within the stipulated time and the results were displayed on notice board. The Efforts were made to improve the efficiency and transparency of the Continuous Internal Evaluation process through regular review meetings.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in	
following activities related to curriculum	
development and assessment of the affiliating	
University and/are represented on the	
following academic bodies during the year.	
Academic council/BoS of Affiliating University	
Setting of question papers for UG/PG	
programs Design and Development of	
Curriculum for Add on/ certificate/ Diploma	
Courses Assessment /evaluation process of the	
affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### **1.2 - Academic Flexibility**

# **1.2.1** - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

**1.2.2.1** - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

**1.2.3** - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

#### 649

**1.2.3.1** - Number of students enrolled in subject related Certificate or Add-on programs during the year

#### 649

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

### **1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

### • Professional Ethics

Professional Ethics are reflected through the curriculum of UG and PG programmes. Institute introduced Certificate course in Banking, Functional English, Learning Machine , Drawing and Sketching etc. The Institute organizes lectures on emotional intelligence, professional ethics and code of conduct.

• Gender

Gender awareness and sensitization occurs in the curriculum of B.A. I, II, III. The Institute ensures safe and secure environment for girls students through Discipline Committee, Sexual Harassment Prevention Committee, Internal Grievance Committee and activities like Woman Empowerment, Gender equality, Training for Self Defense, Global Women's Day etc. Annual Quality Assurance Report of SHIVRAJ COLLEGE OF ARTS, COMMERCE AND D. S. KADAM SCIENCE COLLEGE, GADHINGLAJ

#### • Human Values

Arts, Commerce and Science program include human values in the curriculum. Institute runs Value-added Courses like 'Feminism in India'. The Institute organized camps like Blood Donation, National Integration, Human Rights Day, Voter awareness program, lecture on contribution of Indian freedom fighters to inculcate human values among the students.

• Environment and Sustainability

The university introduced Environmental Science as a mandatory subject for second year B.A., B.Com. B.Sc. and BCS, BBA, BCA programmes. Environmental awareness is also inculcated through the activities like Tree plantation, Plastic Hatao, Healthy Food, Clean Campus Campaign etc.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

**1.3.2** - Number of courses that include experiential learning through project work/field work/internship during the year

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

# **1.3.3 - Number of students undertaking project work/field work/ internships**

#### 2487

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

# 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	A. All of the above
syllabus and its transaction at the institution	
from the following stakeholders Students	
Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

# **1.4.2 - Feedback process of the Institution may** be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.shivraj.edu.in/files/Action- Taken-Report-2023-24-Feedback.pdf

### **TEACHING-LEARNING AND EVALUATION**

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of sanctioned seats during the year

#### 6336

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

# 1443

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute implements the selection process of advanced learners and slow learners based on the basis of the marks obtained in the previous year examination. At the beginning of the academic year, Examination Committee conducts a Diagnostic Test for all first year students to identify Advanced and Slow Learners.

#### Special Programs for Advanced Learners

Advanced learners are motivated to participate in the competitions such as Debate, Group Discussion, Problem Solving - Decision Making Exercises and Quiz Programmes etc. Students are also motivated to participate in extra-curricular activities, exhibitions and cultural competitions. The academic achievements of the students are extremely motivated and highly praised by the Institution by honoring students with prizes and medals on the Annual Day. The institute encourages them to participate in State, University, National and International level Conferences.

#### Special Programmes for Slow Learners

Remedial Classes are conducted to build up the academic performance of the slow learners which helps them to improve subject knowledge and to catch up into their peers. Group Study System is also encouraged with the help of the advanced learners. Academic and personal counseling is given by the tutor, mentor and the counseling cell. Bilingual explanation and discussions are imparted for better understanding.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3975	123

File Description	Documents
Any additional information	<u>View File</u>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute has conducted various student centric activities at UG and PG level to improve the quality of teaching- learning methods. Experiential Learning 1. Research Project Students are asked to complete research based projects on topics related to their syllabus. 2. Field Visit Departments arrange field visits to educationally important areas. 3. Industrial Visit The Department plans and organizes the industrial visits. 4. Guest lecturers Departments organize Guest Lectures of eminent experts. Participative Learning 1.Group discussion and debates In order to improve communication skills, idea generation and presentation skills, group discussion and debates are conducted. 2. Role Play Role play methods are adopted to supplement teaching by way of participative learning. 3. Teamwork NCC and NSS Department organize activities like village adoption, Tree Plantation, Swachh Bharat Mission etc. 4. Group Work Practical and workshops in all individual and group work are also conducted

Problem solving methodology

#### 1. Case Studies

Case studies are used to increase students' participation and develop problem solving skills.

#### 2. Quizzes

Quizzes are organized to develop logical reasoning and problem solving skills.

#### 3. Research activities

Students are motivated to participate in the Research activities like Avishkar, Seminar, Workshop, Conferences and Publication work.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute promotes the teaching learning process by using ICT tools. The institution has adequate ICT classrooms, ICT seminar halls, ICT equipped laboratories, language laboratory, computer laboratories with internet connectivity and softwares. The Institute has regular subscribers and has been subscribing to NLIST from 2013. Teachers and students are registered on N-LIST having access to ebooks and e-journals.

Keeping in mind the importance of ICT, e- learning environment is created in the classroom with well-equipped LCD projectors, audiovisual facilities and various ICT tools in addition to regular methods of teaching. The institution has its own You Tube channel, for online lectures, live streaming of seminars, conferences and workshops. Teachers have developed e-resources- video lectures, PPTs, e-notes, question banks and collected subject-related ebooks. Subject-related movies, video clips and animation videos, You Tube videos are used as learning resources. Google Classroom, Whatsapp groups, Telegram groups and e-mail groups are used for academic purposes through which teachers circulate study materials and

#### educational notices to students.

The Institute has 5 LCD projectors setup in various classrooms. The Institute campus is Wi-Fi enabled with 100 mbps so that teachers and students can freely access the internet.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>Nil</u>

# **2.3.3** - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

# 2.3.3.1 - Number of mentors

123

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

# 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

#### 30

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

**2.4.3** - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

123

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

IQAC and Examination Committee has prepared CIE schedule for the academic year 2023-24.

Transparent and Robust:

For the examination two sets of question papers of each subject have been set and out of which one is selected. The assessed answer-books were shown to the students for further up gradation and results were displayed at the departmental notice board. Annual Quality Assurance Report of SHIVRAJ COLLEGE OF ARTS, COMMERCE AND D. S. KADAM SCIENCE COLLEGE, GADHINGLAJ

Frequency and Mode of Internal Assessment:

Program-wise Diagnostic test at entry level was conducted to identify Advanced and Slow Learners. Departments have been conducted semester wise unit tests, mid-term and pre-semester Examinations. Departments also conducted Open Book Tests, Surprise Tests, Project Work, Study Tour, Field Visit, Industrial Visits, Group Discussions, Oral Examinations and Seminars as a part of CIE.

Variety of Options:

The examinations of First Year UG students for all programs were conducted twice in the academic year. Projects for Environmental Studies for Second Year UG students of all programs have been evaluated. Seminars, Oral, MCQs, Home Assignments and Group Projects were taken (Term Work (10 Marks) First and Third Year UG). Mid-Term Examinations were conducted for PG students.

The examinations of Civic Courses (Non-CGPA) were conducted twice in a year for the 3rd Year students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	<u>Nil</u>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal examination grievances . The institute has an Examination Grievances Committee. The committee looks into the matters regarding university and CIE. Rectification of grievances is time bound.

The institute follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester end examinations.

At the beginning of each semester, all faculty members described the evaluation process of internal marks and external marks. Internal examination test schedules are prepared and communicated to student in advance. Grievances regarding the internal assessments were handled immediately.

In case of university examination Grievances of the students such as

online examination form, incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absenteeism etc. are addressed in stipulated time to the university. Question-papers for internal evaluations were prepared by the concerned faculty who teaches a particular course. Two unit tests were conducted in each semester. Internal and practical reexaminations were conducted for the students who had missed their attempt as per university guidelines. Grievances related with CIE were redressed at the departmental level and then the final result of all these examinations were communicated to the students.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	<u>Nil</u>

### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute is running multi undergraduate and post graduate programmes very successfully viz B. A., B.Com., B.Sc., B.Sc. (CS) Entire, B.B.A., B.C.A., B.Sc. (Animation), B.Sc. (Food Science), B.Com (Information Technology) M.A. Marathi, Hindi, English, Economics, Sociology, M.Com (Accountancy), M.Sc. (Computer Science), M.Sc. (Organic Chemistry) etc. In strict compliance with the objectives of Outcome Based Education (OBE), the Program Outcomes (POS), Program Specific Outcomes (PSOS) and Course Outcomes (COS) are framed by the department offering the concerned program after rigorous consultation with all faculty and the stakeholders.

Learning Outcomes of the Programs and Courses are highlighted and made aware to the students. The curricula under CBCS / NEP -2020 have been strengthened with the introduction of OBE and the courses have been reinforced with desirable outcomes. Course Outcomes are assessed at the completion of each course and the Programme Outcomes are measured at the time of completion of the programme.

OBE enriches the courses offered in each programme, equips the teachers with knowledge and skill and empowers the learners with attainable outcomes of the programme. It develops the optimistic attitude in the learners towards vertical development in their future endeavors.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs and COs are evaluated by the Institution at different levels like Cognitive, Affirmative and Psychomotor. Cognitive outcomes are evaluated through Group Discussion, Seminars and Quiz. Affirmative outcomes are evaluated through written exams. Psychomotor outcomes are evaluated with the help of practical exams, projects, field study and case study.

The Institute provides subject related Add on, Value added and Skilled Courses to the students. Various online teaching tools are used such as Google forms, Online Quiz, MCQs which help the Institute to evaluate the attainment of the outcomes. Course outcomes are measured according to the performance of the students in the class test, practical, internal evaluations and external evaluations.

Attainment of Programme Outcomes (POs) and Course Outcomes (COs) are calculated by using the direct and indirect method. In the direct method, students' performance in the university examinations and internal evaluation is taken into consideration. The university internal evaluation includes seminar presentations, assignment submissions, term work, oral and practical examination. Indirect attainment of program outcomes and course outcomes are mainly based on Course, Alumni, Placements and the success of the students in the various competitive exams such as MPSC, UPSC, NET/SET and GATE exams.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year** 

# **2.6.3.1** - Total number of final year students who passed the university examination during the year

#### **975**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

**2.7.1** - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.shivraj.edu.in/files/STUDENT-SATISFACTORY-SURVEY-2023-24.pdf

### **RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research** 

**3.1.1** - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)** 

### 10000 RS

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

**3.1.2** - Number of departments having Research projects funded by government and non government agencies during the year

# **3.1.2.1** - Number of departments having Research projects funded by government and nongovernment agencies during the year

#### 10000

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

# **3.1.3.1** - Total number of Seminars/conferences/workshops conducted by the institution during the year

#### 06

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

## 3.2 - Research Publications and Awards

**3.2.1** - Number of papers published per teacher in the Journals notified on UGC website during the year

## 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

**3.2.2** - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1** - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1	Л
<b>–</b>	4

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

### **3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

At Shivraj College, Gadhinglaj, extension activities are carried out in the surrounding community to raise students' awareness of social issues and foster their holistic development. These activities, organized by the college's NSS and NCC units, aim to sensitize students to societal challenges. Throughout the year, various departments of the college actively participate in these outreach initiatives, encouraging students to take responsibility for their civic duties and make a positive impact on the community.

HEALTH AWARENESS PROGRAMS

- 1. Blood donation camp
- 2. Slow Cycling Competition
- 3. Challenge Walking of 10,000
- 4. Yoga day Celebration

ENVIRONMENTAL AWARENESS PROGRAMS

- 1. Tree Plantation
- 2. The E-West Collection Point
- 3. Biography of a Polythene Carry Bag

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	<u>View File</u>

**3.3.2** - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

**3.3.2.1** - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

03

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

## 33

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

# collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

### 3744

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

### 3.4 - Collaboration

# **3.4.1** - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

### 05

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

# **3.4.2** - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

# **3.4.2.1** - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### **4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institute has augmented its infrastructure systematically and continuously over the years. The Institute has adequate infrastructural facilities like Classrooms, Laboratories, Computing Equipment, Staff Rooms, Cultural Hall, Seminar Halls, Reading Room and ramps.
- The Institute has sufficient number of classrooms to conductregular classes to ensure its optimal utilization of the same. Besides conducting regular classes, the classrooms are used for conducting add on & value added courses.
- 3. The Institute has taken progressive steps to provide various infrastructure facilities in libraries, laboratories and language lab.
- 4. All the buildings are surrounded by open and green spaces.
- 5. Campus: The total area of the Institute campus is 14 acres and the total built up area is about 56655 sq meters. The infrastructure of the institute includes the main building, Library, Reading room, Laboratories, Language Lab, Ladies hostel, Ladies room, Staff room, Canteen, Cafeteria, Cultural hall, Open air theater, Gymkhana, Mallakhamb Hall, Playground, Gardenetc.
- 6. Laboratory: All the laboratories of the Institute have advanced instruments and equipments.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The cultural activities such as plays, singing, dancing, folk dances, one act plays performed in a cultural room. A cultural committee looks after the needs and musical instruments. The Institute promotes participation in different events in youth festivals organized by Shivaji University Kolhapur by talent hunting.
- An adequate number of mikes, speakers, amplifiers along with

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digital video cameras are made available in the Institute. Cultural hall is used for practicing cultural activities. Open stage along with a conference hall is also made available for practice.

- The Institute provides adequate facilities for sports, open ground for outdoor games with separate gymnasiums for boys and girls. The Institute has a good record in sports events at University, State, National and International levels.
- The gymnasium has sports facilities like Double Bar, Single Bar, Weight machine, Powerlifting, Weight lifting set, Multipurpose Bench, Gym mirrors, Seven station exercise machine, Fencing facilities, Carrom, Chess, Judo practice, mat, Wrestling practice mat, Yoga and Aerobic training center the complete sets of accessories of Athletic training set, Shot put, Discus, Hammer Javelin, Relay Batten, Hurdles, Volleyball, Football, Cricket, and Basketball etc.
- A separate provision for Mallakhamb with safety measures are made available for the sportsman.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

## 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents	
Upload any additional information	<u>View File</u>	
Paste link for additional information	https://www.shivraj.edu.in/files/aqar-2023-2 4/4.1.3-Number-of-Classroom-and-Seminar-Hall- with-ICT-Enabled.pdf	
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>	

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)** 

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)** 

#### 850.65931

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with ISO Certified integrated library management software SLIM 21 (Version 3.8.0.20922) developed by Algorithms Consultants Pvt. Ltd. since 2013. Software consists Acquisition, Circulation, Cataloguing, Serial Control etc. module. Through this modules various activities of the library such as data entry, billing, circulation, cataloguing etc. are done through the software.

- ACQUISITION module is used to prepare the acquisition list andbudget. The data from this module is utilized at the time ofcataloguing the book.
- CATALOGUING module used to prepare main entry of the physical books, its classification number and all the bibliographic details. All the access points in the catalogue module are useful for the search of the book in the OPAC.
- CIRCULATION module is useful to circulate the books. Barcode for book and user are prepared from this module. Using barcode we can issue-return book easily.
- SERIALS module is useful for managing the periodicals subscribed in the library.

WEBOPAC is available on http://103.173.137.50/w27/ by which any one can search resources by title, author, subject. By logging with login id user can see his/her account details, he can reserve resource, he can add books to cart and many more options are there.

File Description	Documents	
Upload any additional information		<u>View File</u>
Paste link for Additional Information	ht	tp://103.173.137.50/w27/
4.2.2 - The institution has subscription for the following e-resources e-journals e- ShodhSindhu Shodhganga Membership e- books Databases Remote access toe-resources		A. Any 4 or more of the above
File Description	Documents	
Upload any additional		<u>View File</u>

information	
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc	<u>View File</u>
(Data Template)	

# **4.2.3** - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

# **4.2.3.1** - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

## 3.82948

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

**4.2.4** - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute committed for the better meant of technological excellence by regularly updating its information technology infrastructure.

- The institute have state of art 8 computer LABs equipped with 202 computers, 5 printers and 8 projectors and total of all department with 277 computers, 28 printers and 15 projectors to provide students and faculty with the latest tools for coursework and projects.
- 2. Regular upgrades to computer laboratories for high-performance computing environment. Our institution implements the advance networking technologies to ensure high-speed and reliable 100 MBPS fibre optical connectivity through LAN at each and every department across the campus with free secure Wi-Fi.
- 3. The institute implementing latest protocols and technologies to safeguard sensitive data and ensure the integrity of the network. This supports the growing demand for online collaboration such as Google meet, Zoom Meetings, Facebook Live and YouTube.
- 4. College campus is secured with 40 cameras ensuring safety. CCTV surveillance helps monitor activities and enhances overall security for a safer learning environment.

By consistently updating its hardware and networking infrastructure, the institute not only enhances the daily experiences of students and faculty but also positions itself as a technologically advanced institution ready to meet the evolving challenges of the digital age.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	NIL

### 4.3.2 - Number of Computers

#### 210

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

# **4.3.3 - Bandwidth of internet connection in the A. ? 50MBPS Institution**

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

### 4.4 - Maintenance of Campus Infrastructure

**4.4.1** - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)** 

### 86.61245

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Laboratory: The repairing and maintenance of sophisticated laboratory equipment are done by the technicians. The microscopes used for biological experiments are cleaned and maintained yearly .There is proper disposal of all types of waste such as biodegradable chemical/chemical and e-waste.

- 2. Library: The acquisition of reading material is done by collecting a list of books from the concerned Head of Departments. Every year in the month of April INFLIBNET consortium is renewed. To the physically challenged students, the library provides a book bank scheme at free of cost. As per their requirement services are made available to their desk. Weeding out, schedule of issue/ return of books etc. are chalked out / resolved by the library committee.
- 3. Sports: The Gymkhana committee looks after maintenance facilities consultation with the Principal.
- 4. Computers: Six Computer laboratories with 160PCs are established and duly maintained. Three technicians are appointed for maintenance of the same. The e-waste generated during the year is disposed of.
- 5. Classrooms: The maintenance of all classrooms is on a routine basis. The Technicians, Plumbers, Electricians, Carpenters are deputed by the institute for the maintenance of classrooms and other related infrastructure.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.shivraj.edu.in/naac/Procedures_a nd_policies.pdf

### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

**5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

# **5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

**5.1.2** - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

# **5.1.2.1** - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents				
Upload any additional information	<u>View File</u>				
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>				
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills		A. All of the above			
File Description	Documents				
Link to institutional website	Nil				
Link to institutional website		<u>Nil</u>			
Any additional information		<u>Nil</u> <u>View File</u>			

# **5.1.4** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

#### 93

**5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

93

File Description	Documents	
Any additional information		<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)		<u>View File</u>
5.1.5 - The Institution has a tran	sparent	A. All of the above

5.1.5 - The Institution has a transparent	А.	ALT	OL	the	above		
mechanism for timely redressal of student							
grievances including sexual harassment and							
ragging cases Implementation of guidelines of							
statutory/regulatory bodies Organization wide							
awareness and undertakings on policies with							
zero tolerance Mechanisms for submission of							
online/offline students' grievances Timely							
redressal of the grievances through							
appropriate committees							

File Description	Documents			
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>			
Upload any additional information	<u>View File</u>			
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>			
5.2 - Student Progression				
5.2.1 - Number of placement of outgoing students during the year				

## 5.2.1.1 - Number of outgoing students placed during the year

25			
File Description	Documents		
Self-attested list of students placed	<u>View File</u>		
Upload any additional information	<u>View File</u>		

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

186

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	<u>View File</u>

#### **5.3 - Student Participation and Activities**

**5.3.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

**5.3.1.1** - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Our institute provides, extensive opportunities for students to engage in various administrative, co-curricular and extracurricular activities, and fostering holistic development. The institution encourages student participation in key administrative bodies like the Internal Quality Assurance Cell (IQAC), College Development Committee (CDC), National Service Scheme (NSS), National Cadet Corps (N.C.C.), Student Welfare and the Anti-Ragging Committee. These bodies play a crucial role in shaping the academic and social environment of the college and student representation ensures their active involvement in decision-making processes.

The college also emphasizes participation in co-curricular activities such as seminars, group discussions and study tours to enhance learning beyond the classroom. Students represent the institution in events like the Youth Festival, showcasing their talents in various cultural, academic and sports competitions. The institute promotes sports and cultural activities, with students competing at Zonal, State, National and International levels.

Extracurricular activities like NSS camps in adopted villages and Blood Donation Camps are organized, offering students the chance to contribute to societal welfare. Additionally, students actively participate in Lead College workshops, gaining skills and knowledge. Through these platforms, Shivraj College encourages leadership, teamwork and personal growth, helping students develop a wellrounded personality and a sense of responsibility.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	<u>View File</u>

**5.3.3** - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

29

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

AMHI SHIVRAJIANS, a vibrant alumni association, fosters close ties between Institute and graduates. It supports the Institute through:

- Mentorship: Alumni guide current students, sharing career insights and preparing them for the real world.
- Job Placement: Alumni leverage their networks to connect students with internship and job opportunities.
- Institutional Development: Alumni contribute to infrastructure, curriculum improvement and knowledge sharing.
- Beyond financial support, the diverse alumni network show cases the Institute's impact:
- Eminent Professionals: Alumni come from various fields ,demonstrating the Institute's ability to shape diverse careers.

- Entrepreneurial Spirit: Alumni entrepreneurs contribute to the local economy and innovation.
- Academic Excellence: Renowned academics within the alumni community enrich the learning environment.
- Social Impact: Alumni actively participate in social work and community development.
- Strong Community: The association fosters a strong sense of community through events and online platforms.

AMHI SHIVRAJIANS is more than just an association; it's a network of passionate individuals united by their commitment to the Institute's success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year	D.	1	Lakhs	-	3Lakhs
(INR in Lakhs)					

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

Giving higher education to the students and preparing them to build strong India based on reasoning, conscience, compassion and philanthropy.

#### MISSION

Our mission is to provide quality education to the students of Gadhinglaj, Ajara and Chandgad tahasils and Maharashtra, Karnataka, Goa, Konkan border areas to change their minds with newly advanced socio-economic knowledge and technology. Annual Quality Assurance Report of SHIVRAJ COLLEGE OF ARTS, COMMERCE AND D. S. KADAM SCIENCE COLLEGE, GADHINGLAJ

Our motto is "SEVA PERMO DHARMA" means "SERVICE ITSELF IS THE SUPREME RELIGION" The motto itself reveals our dedication to human services through various activities.

#### GOVERNANCE

- Our institute does not observe any kind of inequality on the basis of caste, religion, gender, category etc. in admission process so each section of the society get justice.
- On the occasion of Maharshi Vitthal Ramji Shinde's Memorial Day' one of the professors of the Instituteis honored with Karmveer Gunavant Shikshak Puraskar and one of the administrative staffs is honored with Karmveer Gunavant Prashaskiy Karmchari Puraskar.
- Every year one of the students is honored with Guni Shivarajian Award.
- It gives more impetus to the service attitude among the students, Teaching and Non-Teaching staff of the institute and promotes the personality development of the students .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The effective leadership at our institute, is demonstrated through decentralization and participative management practices. The Managerial Body and Executive Committee, along with the Principal, play a crucial role in supporting the institution's day-to-day administration. They provide ongoing guidance for the college's development and approve funds for various initiatives that contribute to the institution's growth.
- Key leadership members, including the Principal, IQAC, Coordinators of Arts, Commerce, and Science streams and Heads of Departments (HODs), work collaboratively to create a conducive academic environment. The Principal holds regular meetings with HODs to review academic progress and ensure the

implementation of quality parameters set by the IQAC.

- The college operates more than 50 committees focused on areas such as Curricular Aspects, Teaching-Learning-Evaluation, Student Support, Research, and Infrastructure, with faculty actively involved. Student representatives also play an essential role in providing feedback and suggestions for activities and decision-making.
- Governance is guided by the College Development Committee (CDC), as outlined in the Maharashtra University Act 2016, with representation from management, staff, students, and the community. Administrative responsibilities are handled by a Registrar, with the head clerk and junior clerks managing daily operations, ensuring efficient administration and smooth functioning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute endeavors are challenging for the overall development of the students and the institute. One of the significant factors of this prospective plan is provide an improved virtual platform academic and support facilities for the students.

The institution has started many new certificate courses as per the need of recent time.Our institution is always proactive in the field of education. The new education policy also focused on overall development and skill enhancement of the students. The soft skills are required for the student to their overall progress. The soft skills are includes communication, adaptability, time management, problem solving, team work, digital literacy, critical thinking, entrepreneurial mindset and continues learning. These skills will enhance employability and success in various professions. The short term certificate courses are providing technical expertise and contributing significantly to overall achievement and fulfillment in the various aspects. The institute has recognized need of the hours and started various Value Added and Add-Oncertificates courses in the institution. The certificate courses are played a valuable role in skill development, career progression, and personal growth forbuild up practical and focused approach to learning. The current status of new certificate courses successfully deployed as follow.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute is affiliated with Shivaji University, Kolhapur, which governs by Karmveer Vitthal Ramji Shinde Shikshan Sanstha. The functional organization of college is divided into two parts i.e. Academic and Administrative.

Governing Body - The governing body is college decision making body. It consists of the President, Vice President, Secretary, Directors of institute who are nominated by members of institute.

Administrative Setup- The administration of the institution involves active participation of the CDC, Principal, Independent HOD's are appointed to each faculty, Heads of each department, teaching and non teaching staff. The management committee formulates the policy decisions like admission of students, recruitment of staff, infrastructure, learning and financial management. The Principal in consultation with the IQAC, HOD's of each faculty, heads of each department, coordinators take administrative decisions necessary for the effective functioning of the institute.

The implementation of the policy decisions taken by the principal are implement through heads of the department. They along with their faculty member's prepares detailed academic plan of action for teaching.

#### Service Rules

Rules and conditions of service, the institute follows the rules and regulations laid down by Shivaji University, Kolhapur, UGC New Delhi and the Government of Maharashtra.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Link to Organogram of the Institution webpage	<u>Nil</u>
Upload any additional information	<u>View File</u>
6.2.3 - Implementation of e-gove areas of operation Administration Accounts Student Admission an	on Finance and

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following welfare measures are available for teaching and nonteaching staff in our institute.

- Institution grants leave for Faculty Development Programme (FDP), Refresher course, Orientation Programme, short term course, Workshops, Seminars, Conferences etc.
- 2. Group insurance scheme is implemented for the employees of the institute.
- 3. L.T.C. is granted for senior college administrative staff.
- 4. Availability of canteen facility.

- 5. Casual leave, compensation casual leave and Medical leave are provided to staff.
- 6. Free Wi-Fi facility.
- 7. As per government provision provident fund scheme is made available to staff.
- 8. New pension scheme (NPS)/ DCPS is provided to the staff who are appoints after Nov. 2005.
- 9. Gym facility and sports instruments are made available to staff.
- 10. With the help of our institution, loan facility has been made available for teaching and non teaching staff from Shiv-Shahu teaching and non teaching employees credit society, Gadhinglaj. The college has also provided the facility of loan deduction from salary. This credit society provides long term, medium term, short term, and emergency loan facility to our college staff after approval of college Principal. In the year 2023-24M.,D. Chougule (Asst. Professor, Dept. of commerce) and Shri. U.B. Raut (Administrative Staff) are the Director of this credit society from our institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**6.3.2** - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1** - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

**6.3.3** - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

## **6.3.3.1** - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

#### 00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

## 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

#### 12

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The key feature of the institutions performance appraisal system for

teaching and non-teaching staff as follows.

- Teaching staff
- 1. Teacher's performance is assessed through ASAR.
- 2. The placements are given through API and ASAR score of teacher through CAS.
- 3. The concerned teacher is informed by the college before his promotion due date and after filling up the ASAR form, it is checked by the senior faculty member. Same is verified by the Department Head, finally it is sent to IQAC head.
- 4. After completion of all the above procedure, it is referred to the expert committee (screening-cum-selection committee) of the university.
- Non-Teaching staff
- 1. Confidential Reports (CR) of administrative staff are also checked through APA ( Annual Performance Appraisal)
- Non-Teaching staff work is examined on the basis of various criteria such as permanent nature and habits of staff, departmental competence, hard work, office peace, co-operation in other staffs work.
- 3. The evaluation is based on the rank from the annual confidential report of the administrative staff.

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit describes the examination and verification of financial records. It is to ensure that financial information is represented fairly and accurately. Our Institute conducts external and internal audit regularly. External and internal audit regularly. The government also conducts Government audit by Govt. Auditor and Joint Director of higher education Kolhapur.

• Internal Audit - Internal audit conducts two times in a year

for each term. It is conducted by Director of our Institution. He conduct the audit as per the norms, check and verify the vouchers of all type of accounts for every six months and also review the previous records and take the necessary action on them.

- External Audit The external audit is conducted once in every year by the certified Chartered Accountant as per the government norms. This audit is conducted by C.A. Bhumkar and company, Kolhapur.
- Government Audit This audit is conducted by the Administrative officer, senior auditor (Higher Education, Pune Region) and by Joint Director, Higher Education, Kolhapur. Last it was conducted in the year 2014.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

**6.4.2** - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1** - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The IQAC committees of institution explore funding schemes of various agencies like UGC, RUSA and DST. The institute and faculty apply for various development schemes announced by these funding agencies. The institution always ensures that the funds/ resources are collected on timely basis and the utilized in the best possible way by ensuring judicious investment and restricting to budgeted expenditure. The main source of fund is fee received from the students at the time of admission. The college takes every possible effort towards mobilization and generating funds beyond the salary grant received from the Government of Maharashtra and revenue generated from the Non- grant courses like B.B. A., B.C.A., B.C.S., B.Sc. Computer, B.Com. IT etc.

Optimal Utilization of Resources:

- Institute Budget: A budget is prepared every year and every possible effort is made to adhere to the budget. It is approved in the CDC. It incorporates budget of academic department, Library and sports. As budget HOD proceed with the planned activities.
- Accounts and Audit: The funds received are properly utilized. The accounts maintained and audited by CA appointed by the institution. All the expenditure are checked and approved by Principal of the college. Internal check system is applied by verifying each and every transaction by account

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at our institute has played a pivotal role in institutionalizing quality assurance strategies and processes, particularly in the promotion of research.

1. Research Initiatives

Internal Quality Assurance Cell (IQAC), has made substantial strides in promoting a robust research culture. The college has implemented several initiatives to encourage faculty and students to engage in meaningful research activities.

1. Organization of Workshops, Seminars and Conferences

Internal Quality Assurance Cell (IQAC), has made significant efforts in organizing academic events such as workshops, seminars and conferences to foster intellectual exchange, enhance the research culture and promote continuous learning.

Notable Achievements for the Academic Year 2023-24:

- Four faculty members have been recognized as Research Guides across various disciplines.
- Four faculty members successfully completed their Ph.D. degrees in different fields.
- Faculty members and students have effectively completed a research sensitization project, which was sponsored and funded by Shivaji University, Kolhapur.
- An increasing number of faculty members have initiated their own research projects.
- Throughout the academic year 2023-24, the institution organized four workshops, one seminar and one national conference covering diverse subjects, further promoting academic engagement and research at Shivraj College.

These initiatives reflect the continuous effort of IQAC in enhancing the research culture and contributing to the overall academic growth of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

We are committed to continuously enhancing the teaching-learning process, operational structures and learning outcomes. To achieve this, we systematically review and assess these aspects at regular intervals through the Internal Quality Assurance Cell (IQAC), in accordance with established norms. The IQAC plays a crucial role in tracking incremental improvements across various activities, ensuring that we uphold and elevate the quality of education we provide. Our institution follows a structured approach to academic planning, guided by a well-defined annual calendar that outlines key timelines for admissions, internal examinations. This ensures a smooth and predictable academic environment for both students and faculty.

We believe that education goes beyond traditional methods and extends into fostering a student-centric atmosphere that values diverse learning styles and perspectives. To achieve this, we actively incorporate feedback from students, parents, alumni and employers, gathered through the IQAC. Their insights help us implement innovative teaching methods, such as classroom seminars, field visits and group discussions, making learning more engaging and applicable to real-world scenarios.Through these continuous efforts to refine our teaching practices and prioritize studentcentered learning.

File Description	Documents						
Paste link for additional information	Nil						
Upload any additional information	<u>View File</u>						
6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)		A. All of the above					

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institute has taken several proactive measures to promote gender equity and ensure equal opportunities for all students. The institution follows a strict non-discriminatory policy in its admission process, ensuring no bias based on religion, caste, gender or disability. Various committees, including the Sexual Harassment Prevention Committee, Student Development Cell, and Anti-Ragging Committee actively monitor and maintain a safe, inclusive environment for all students.

For the safety and security of students, the campus is equipped with 24/7 security personnel, CCTV surveillance and an entry policy requiring students to carry their college identity cards. A suggestion and complaint box has been installed for students to express concerns.

Our institute also provides dedicated support through its Counseling Cell, which addresses personal and psychosocial issues faced by students. The institution further promotes gender equity by maintaining a separate common room for girls, ensuring a comfortable space for them. The girls' hostel, which accommodates up to 100 students, is supervised by a vigilant, well-trained female warden, providing a safe living environment.

Additionally, the college celebrates various important days such as World Human Rights Day, World Women's Day and Savitribai Phule Jayanti to foster awareness and inclusivity, supporting the advancement of gender equality within the campus.

File Description	Documents	Documents				
Annual gender sensitization action plan	https://www.shivraj.edu.in/files/aqar-2023-2 4/7.1.1-Activity.pdf					
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.shivraj.edu.in/files/agar-2023-2 4/7.1.1-Specific-Facilities-provided-for- women.pdf					
7.1.2 - The Institution has facilit alternate sources of energy and conservation measures Solar en Biogas plant Wheeling to the Gr	energy nergy	A. 4 or All of the above				
based energy conservation Use of power efficient equipment						
based energy conservation Use of						
based energy conservation Use of power efficient equipment	of LED bulbs/	<u>View File</u>				

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institute has implemented effective waste management practices to maintain an eco-friendly campus. The solid waste is segregated into degradable and non-degradable categories. Degradable waste, such as organic waste, is processed through open composting and vermicomposting units. The waste is collected in dustbins placed at various locations around the campus, and leaf litter and twigs from the Botany department are also composted. The harvested vermicomposting is used as organic manure for campus gardens. Nondegradable waste, including plastic, glass, and metal scrap, is sold to authorized scrap dealers, while building debris is repurposed for landfilling within the campus. Paper waste (Raddi) is similarly given to paper scrap dealers for recycling.

The institute also manages liquid waste effectively, ensuring that it is disposed of in an environmentally safe manner. E-waste generated on campus is collected, stored, and sold to certified vendors for proper disposal. There are no biomedical waste or hazardous chemicals and radioactive waste issues, as these are not applicable in the institution's activities.

The institute emphasizes a robust waste recycling system, ensuring that all waste, whether degradable or non-degradable is handled with utmost care and in an environmentally responsible manner to reduce the campus's ecological footprint.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	https://www.shivraj.edu.in/files/agar-2023-2 4/7.1.3-facilities-in-the-institution-for- the-waste-management.pdf
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available	А.	Ar	ıy	4	or	all	of	the	above
in the Institution: Rain water harvesting Bore									
well /Open well recharge Construction of tanks									
and bunds Waste water recycling Maintenance									
of water bodies and distribution system in the									
campus									

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	Α.	Any	4	or	<b>A11</b>	of	the	above	
1. Restricted entry of automobiles									

2. Use of Bicycles/ Battery powered

# vehicles<br/>3.Pedestrian Friendly pathways<br/>4.Ban on use of Plastic<br/>5.landscaping with trees and plantsFile DescriptionDocumentsGeo tagged photos / videos of the<br/>facilitiesView FileAny other relevant documentsView File

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	А.	Any	4	or	all	of	the	above	
energy initiatives are confirmed through the									
following 1.Green audit 2. Energy audit									
3.Environment audit 4.Clean and green									
campus recognitions/awards 5. Beyond the									
campus environmental promotional activities									

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly,	Α.	Any	4	or	all	of	the	above
barrier free environment Built environment								
with ramps/lifts for easy access to classrooms.								
Disabled-friendly washrooms Signage								
including tactile path, lights, display boards								
and signposts Assistive technology and								
facilities for persons with disabilities								
(Divyangjan) accessible website, screen-								
reading software, mechanized equipment 5.								
Provision for enquiry and information :								
Human assistance, reader, scribe, soft copies of								
reading material, screen reading								

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institute is committed to fostering an inclusive environment that promotes tolerance and harmony across cultural, regional, linguistic, communal, socioeconomic and other diversities.

- The institute actively organizes various cultural and regional activities to celebrate and preserve cultural heritage. During events like "KojagiriPurnima," students are encouraged to perform folk arts and dramas in the annual program 'Rhythm-23.' The Ganesh festival features activities like ZimmaFugadi and a singing competition, fostering cultural engagement.
- The college also celebrates Marathi Bhasha Din, Marathi BhashaPandhavadha, Hindi Din, and Hindi Pakawada to promote linguistic diversity.
- To support students from diverse socioeconomic backgrounds, the institute offers financial assistance through fee concessions for economically disadvantaged students.
- The college ensures that students from different regions, including Karnataka, are welcomed and supported, reflecting the institution's commitment to inclusivity and unity in diversity
- The college also provides a 'Book Bank' facility to SC/ST/OBC students and encourages academically diligent students to apply for scholarships through the Scholarship Committee.
- Additionally, the institute organizes various gender equality awareness programs and guest lectures to promote social equity. On Maharashtra Din, the institute organizes the `Sadbhavana Rally,' promoting communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute places a strong emphasis on sensitizing students and employees about their constitutional obligations, values, rights, duties, and responsibilities as citizens. The institution has implemented a Code of Conduct for both students and staff, encouraging responsible citizenship and ethical behavior. Various commemorative days and events are celebrated to instill awareness and respect for these values.

For instance, Constitution Day was celebrated on 26th November 2023, with a street play and poster presentation to emphasize the significance of the Indian Constitution. World Human Rights Day (10th December 2023) and Minority Day (12th December 2023) were observed to promote awareness of human rights and minority rights. The institute also celebrated National Voter Day (25th January 2024) to encourage voter awareness among students.

Additionally, Shahid Din, a blood donation camp, were organized on 23rd March 2023, promoting social responsibility. On 1st May 2024, an oath for a "Corruption-Free Campus" was administered, and a Sadbhavana Rally was conducted on 1st May 2023, emphasizing peace and harmony.

The curriculum includes subjects like Democracy, Election and Good Governance, Indian Constitution, Human Rights, and Environmental Studies, ensuring that students are well-informed about their civic duties. The institute has active committees such as the Anti-Ragging Committee, Internal Complaints Committee and Anti-Sexual Harassment Committee further promote a safe and inclusive environment. These initiatives reflect the college's commitment to fostering a sense of responsibility and awareness about constitutional values and Annual Quality Assurance Report of SHIVRAJ COLLEGE OF ARTS, COMMERCE AND D. S. KADAM SCIENCE COLLEGE, GADHINGLAJ

citizenship duties among its community.

File Description	Documents		
Details of activities that inculcate values; necessary to render students in to responsible citizens		<u>View File</u>	
Any other relevant information		<u>View File</u>	
7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional 			
teachers, administrators and oth Annual awareness programmes	ner staff 4.		
teachers, administrators and oth Annual awareness programmes	ner staff 4.		
teachers, administrators and oth Annual awareness programmes Conduct are organized	ner staff 4. on Code of	<u>View File</u>	
teachers, administrators and oth Annual awareness programmes Conduct are organized File Description	ner staff 4. on Code of	<u>View File</u> View File	

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In the academic year 2023-24, our institute celebrated various national and international commemorative days, events and festivals to honor the contributions of significant personalities and promote cultural awareness.

• National festivals such as Independence Day (15th August), Republic Day (26th January), and Mahatma Gandhi Jayanti (2nd October) were celebrated with great enthusiasm.

- Our institute also celebrated the birth anniversaries and memorial days of prominent social reformers, including Savitribai Phule, Karmveer Vitthal Ramji Shinde, Sant Tukadoji Maharaj, Sant Sevalal Maharaj, Dr. Babasaheb Ambedkar, Chh. Shahu Maharaj, and others. These events featured guest lectures by distinguished personalities, highlighting the importance of social reform and equality.
- The birth anniversaries of notable freedom fighters like Subhash Chandra Bose, Sardar Vallabhbhai Patel, and Umaji Naik were also commemorated. In addition, the birth anniversaries of renowned scientists, including Jagdish Chandra Bose, Dr. A.P.J Abdul Kalam, C.V. Raman, Vikram Sarabhai, and Homi Bhabha, were celebrated by the science faculties, encouraging scientific curiosity and appreciation.
- The institute also marked significant days such as Science Day, Martyr's Day, National Integration Day, Sadbhavana Din, and Kranti Din. Literary jubilees were held to honor writers like Kusumagraj, Annabhau Sathe, Shakespeare, Munshi Premchand, and V.D. Karandikar, organized by the Language Departments, fostering literary appreciation among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1- Enhancing Precision in Blood Typing for Zoological Sutdies at Shivraj College

### Best Practice 2- One Week Orientation programme in instrumental practical physics

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"SHIVRAJ COLLEGE'S COMMITMENT TO SUSTAINABLE DEVELOPMENT AND SOCIAL RESPONSIBILITY: A HOLISTIC APPROACH TO SDGS"

Shivraj College, Gadhinglaj, demonstrated outstanding performance in the District Eco-SDG Sustainable Development Goals and Social Responsibility Competition, organized by APEX-SDG under the Ministry of Micro, Small and Medium Enterprises (MSME). The college's participation was marked by a holistic approach towards promoting sustainable development, with a particular focus on environmental awareness and social responsibility.

A key highlight was the Millet Lunch Box initiative, which promoted the health benefits of millets while emphasizing sustainable food choices. The E-West Collection Point for e-waste collection and recycling also aligned with the institution's commitment to environmental sustainability. Activities such as the "Biography of a Polythene Carry Bag" and cooking videos featuring millet-based recipes reflected the college's engagement with critical issues like plastic pollution and healthy eating practices.

The college's efforts were further amplified through a Mass Media Campaign on SDG activities, a Slow Cycling Competition, and the Challenge Walking of 10,000 steps in 90 minutes, all of which encouraged physical well-being and eco-friendly practices. The Yogathon for youngsters, Alumni Meet and Sale Counter offered platforms for community engagement and awareness-building.

With 3,801 students participating, Shivraj College's performance was a testament to its priority in fostering sustainable development, social responsibility, and health-focused initiatives within its academic and extracurricular framework.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3.2 - Plan of action for the next academic year

- Facilitate seamless adoption of NEP 2.0, following guidelines from the Government of Maharashtra and Shivaji University, Kolhapur.
- To introduce additional undergraduate and postgraduate courses in alignment with NEP 2020.
- Upgrade infrastructure and laboratory facilities.
- Encourage faculty and students to engage in research initiatives.
- Submit proposals for organizing Seminars, Workshops, Webinars and Conferences.
- Strengthen industry-academia linkages through MOUs, job fairs and collaborative activities.
- To Organize College level and university level Avishkar competitions.
- Encourage faculty and student involvement in MSFDA events.
- Promote student participation in sports at State, National and International levels.
- Support student participation in Military Exams, Competitive Examsand National-Level Service job selections.