



## YEARLY STATUS REPORT - 2022-2023

| <b>Part A</b>  |   |
|--|---|
| <b>Data of the Institution</b>                       |   |
| <b>1.Name of the Institution</b>                     | Shivraj College of Arts, Commerce and D.S.Kadam Science College, Gadhinglaj |
| • Name of the Head of the institution                | Prof.(Dr.) Sambhaji Maruti Kadam  |
| • Designation  | Principal   |
| • Does the institution function from its own campus? | Yes   |
| • Phone no./Alternate phone no.                      | 02327222333   |
| • Mobile No:   | 9421975791  |
| • Registered e-mail                                  | smkadam62@gmail.com   |
| • Alternate e-mail                                   | shivrajcollege64@gmail.com  |
| • Address  | Vadarge Road, Gadhinglaj  |
| • City/Town  | Gadhinglaj  |
| • State/UT   | Maharashtra   |
| • Pin Code   | 416502  |
| <b>2.Institutional status</b>                        |   |
| • Affiliated / Constitution Colleges                 | Affiliated  |
| • Type of Institution                                | Co-education  |
| • Location   | Rural   |

|  |   |                |                             |               |             |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status   | UGC 2f and 12(B)  |                |                             |               |             |
| • Name of the Affiliating University   | Shivaji University, Kolhapur  |                |                             |               |             |
| • Name of the IQAC Coordinator   | Shri. Kishor Jalindar Adate   |                |                             |               |             |
| • Phone No.  | 02327222307   |                |                             |               |             |
| • Alternate phone No.  | 02327222078   |                |                             |               |             |
| • Mobile   | 9271692747  |                |                             |               |             |
| • IQAC e-mail address  | naacshivraj@gmail.com   |                |                             |               |             |
| • Alternate e-mail address   | kjadate@gmail.com   |                |                             |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://www.shivraj.edu.in/agar-2021-2022-criteria">https://www.shivraj.edu.in/agar-2021-2022-criteria</a> |                |                             |               |             |
| <b>4.Whether Academic Calendar prepared during the year?</b>   | Yes   |                |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="https://www.shivraj.edu.in/academic-calendar">https://www.shivraj.edu.in/academic-calendar</a>             |                |                             |               |             |
| <b>5.Accreditation Details</b>   |   |                |                             |               |             |
| Cycle  | Grade   | CGPA           | Year of Accreditation       | Validity from | Validity to |
| Cycle 1  | B   | 73.25          | 2004                        | 16/02/2004    | 15/02/2009  |
| Cycle 2  | B   | 2.27           | 2015                        | 03/03/2015    | 02/03/2020  |
| Cycle 3  | A   | 3.15           | 2023                        | 01/05/2023    | 30/04/2028  |
| <b>6.Date of Establishment of IQAC</b>   | 29/09/2004  |                |                             |               |             |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |   |                |                             |               |             |
| Institutional/Department /Faculty  | Scheme  | Funding Agency | Year of award with duration | Amount        |             |
| Nil  | Nil   | Nil            | 0                           | 0             |             |
| <b>8.Whether composition of IQAC as per latest NAAC guidelines</b>   | No  |                |                             |               |             |
| • Upload latest notification of formation of   | <a href="#">View File</a>   |                |                             |               |             |

|   |  |  |
|---|--|--|
| IQAC  |  |  |
| <b>9.No. of IQAC meetings held during the year</b>  | <b>4</b>   |  |
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>  | <b>Yes</b>   |  |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>  | <a href="#">View File</a>  |  |
| <b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | <b>No</b>  |  |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>  |  |  |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |  |  |
| <p>1. Departments and staff members were motivated to develop and launch certificate and value-added courses, broadening educational offerings and enhancing skill sets. 2. Staff and faculty were energized to publish research articles and books. 3. All departments and staff members were empowered to organize workshops, seminars and conferences on current issues. 4. Recommendations have been proposed to enhance the infrastructure in alignment with specific requirements. 5. Motivated all staff members to actively participate and contribute to the third accreditation cycle</p> |  |  |
| <b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>   |  |  |
| Plan of Action  | Achievements/Outcomes  |  |
| To organize seminars, workshops, webinars and conferences.  | Throughout the current academic year, the institute has hosted 10 events, including seminars, workshops, webinars and conferences, covering a diverse range of themes. |  |
| To organize Sports Competition (State and National)   | Institute organized Zonal and Inter zonal sports Competitions of Shivaji University, Kolhapur  |  |

|   |   |
|---|---|
| <p>To initiate steps to implement New Education Policy 2020 effectively</p>                           | <p>The institute is actively engaged in collaboratively implementing the New Education Policy 2020 in coordination with the Government of Maharashtra and Shivaji University, Kolhapur.</p>   |
| <p>To participate in various workshops and seminars for the effective implementation of NEP 2020.</p> | <p>To ensure the successful execution of the New Education Policy (NEP), our faculty members, including the Principal and management representatives are participating in diverse workshops on NEP facilitated by Shivaji University, Kolhapur.</p> |
| <p>To organise activities through MOU's.</p>  | <p>The institute conducted numerous activities facilitated by functional Memorandums of Understanding (MOUs) as well.</p>   |
| <p>To organize various cultural programmes</p>  | <p>The institute, through its cultural committee, promotes participation in various events at "Youth Festivals" organized by Shivaji University, Kolhapur, through talent hunting initiatives</p>   |
| <p>To conduct various activities of MSFDA.</p>  | <p>The institute has formed an MSFDA committee, comprising members actively involved in both participating in activities organized by MSFDA and coordinating various initiatives within the institute.</p>  |
| <p>To start multidisciplinary course</p>  | <p>The institute is dedicated to integrating multidisciplinary and interdisciplinary approaches into the learning environment and has submitted proposals to Shivaji University, Kolhapur for the initiation of new courses</p>                     |
| <p><b>13. Whether the AQAR was placed before</b></p>  | <p>No</p>   |

**statutory body?**

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil  | Nil                |

**14. Whether institutional data submitted to AISHE**

| Year    | Date of Submission |
|---------|--------------------|
| 2021-22 | 31/12/2022         |

**15. Multidisciplinary / interdisciplinary**

Shivraj College, a leading institution in Maharashtra, is dedicated to providing its students with a well-rounded education that equips them for the challenges and opportunities of the 21st century. In line with the National Education Policy 2020 (NEP 2020), Shivraj College is committed to implementing multidisciplinary and interdisciplinary approaches to learning. Breaking Down Silos, Fostering Innovation Traditional education often compartmentalizes knowledge into separate disciplines. Multidisciplinary and interdisciplinary approaches break down these silos, encouraging students to apply concepts and methods from various fields to understand complex issues and develop innovative solutions. Multidisciplinary Learning at Shivraj College Shivraj College offers a diverse range of multidisciplinary courses and programs. For instance, the B.A. in Economics and Sociology combines the study of these two disciplines to provide students with a comprehensive understanding of the social and economic forces shaping our world. Similarly, the B.Com. in Business Administration and Computer Science equips students with the skills and knowledge needed to thrive in the digital economy. Interdisciplinary Pursuits: Creating New Knowledge Interdisciplinary learning goes beyond simply applying existing knowledge from different disciplines. It emphasizes the creation of new knowledge and understanding through the integration of concepts and methods from various fields. Shivraj College fosters this approach through initiatives such as its minor in Environmental Studies, which allows students to combine coursework from diverse disciplines like science, policy, and economics to address pressing environmental challenges.

**16. Academic bank of credits (ABC):**

The NEP 2020's Academic Bank of Credits (ABC) system is revolutionizing student mobility and our institute is at the forefront of its implementation. Here's how we're embracing this transformative approach Seamless Transitions Credit Transfer Clarity: We've adopted the university's ABC policy guidelines, ensuring smooth credit transfer between institutions for our students. CBCS Alignment: Our existing Choice Based Credit System (CBCS) aligns perfectly with the ABC framework, simplifying the transition. Proactive Preparation: The University kept us informed about ABC implementation steps and our faculty promptly briefed stakeholders. Building the Framework Dedicated Expertise: We appointed a faculty member as the nodal officer, responsible for overseeing ABC implementation based on university guidelines. Early Integration: First-year students are now admitted with their ABC accounts activated, fostering familiarization from the start. Knowledge Sharing Workshops and Seminars: The University conducted workshops and seminars to equip faculty and staff with the knowledge and skills to navigate the ABC system effectively. Our Commitment: By embracing the ABC system, we're empowering our students with greater academic flexibility and freedom. They can pursue their educational journeys with confidence, knowing their credits will be recognized and valued across institutions. This opens doors to diverse learning opportunities and personalized academic paths, preparing them for a dynamic and interconnected world. We're continuously refining our ABC implementation strategies, actively collaborating with the university and other institutions to ensure smooth transitions and optimize credit transfer processes.

### **17.Skill development:**

Our institute is blazing a trail in skill development under NEP 2020. Beyond traditional academics, the institute equips students with the skills they need to succeed in the 21st century. Vocational Tracks: Alongside Arts, Commerce and Science degrees, our institute offers practical skills like Computer Applications, Food Science, Animation and Microbiology. These modular, credit-based courses provide diverse options and open doors to new career paths. Industry Partnerships: Collaborations with local businesses ensure industry-aligned skills, making institutes' graduates highly employable. Holistic Development: Critical thinking, creativity, communication and collaboration are nurtured through workshops and activities, preparing students for a rapidly changing world. Soft Skills Training: Mock interviews, group projects and leadership seminars hone skills vital for workplace success. Entrepreneurial Spirit: Institute fosters an entrepreneurial mindset with courses and incubation programs, empowering students to become future job

creators. Flexibility and Choice: Students choose courses and design their learning paths, ensuring engagement and motivation. Skill-based credits incentivize skill development alongside academics. Teacher Training: Well-trained faculty equipped with blended learning approaches ensures effective skill development. Robust Assessment: Mechanisms are in place to evaluate program effectiveness and ensure quality courses. Resource Mobilization: Investments in technology, equipment and facilities create a conducive learning environment. Thus our institutes' commitment to implementing NEP 2020's vision for skill development is paving the way for a transformative educational experience for its students by integrating vocational education, fostering essential skills and providing a flexible and supportive learning environment.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Education can blossom when rooted in vibrant cultural soil. Our institute champions this philosophy by integrating Indian Knowledge Systems (IKS) into its curriculum. This entails: Embracing Mother Tongues: We prioritize instruction in Indian languages, fostering deeper connections with cultural nuances. Degree courses in Hindi and Marathi flourish alongside our English offerings. Culture as Curriculum: Indian literature, art, music, and history are woven into the fabric of learning. Students delve into the richness of our heritage, gaining an appreciation for its enduring legacies. Digital Doors to Wisdom: Online IKS courses bridge geographical divides, making this knowledge accessible to all. Students worldwide can embark on a virtual journey of cultural discovery. This holistic approach aligns with the National Education Policy 2020, propelling us to: Nurture Language Roots: Our trilingual system (English, Hindi, Marathi) empowers communication and cultural understanding. Celebrate Traditions: Vibrant festivals, vibrant art forms like Rangoli and Zimma fugadi, and soulful music paint a tapestry of rich customs. Shape Culturally Aware Citizens: Through youth festivals and cultural events, students embrace values and traditions, becoming ambassadors of their heritage. By integrating IKS, we cultivate not just intellectual minds, but culturally-aware individuals, equipped to navigate the modern world while cherishing their roots.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Our institute isn't just about acquiring credits; it's about transforming them into tangible skills and knowledge that drive success. Introducing our commitment to Outcome-Based Education (OBE), where every step on an academic journey contributes to a

clear and achievable goal. We move beyond traditional tests and grades, focusing instead on mastering specific, measurable learning outcomes. Each course outlines its learning outcomes from the start, providing a roadmap to success. Active Engagement: No spoon-feeding here! Students participate in interactive learning, solve real-world problems and hone skills through practical projects. Performance-Driven Assessment: Enhances student's abilities through presentations, projects and tasks that demonstrate mastery of skills, not just theoretical knowledge. Confidence Booster: Graduate with a portfolio of real-world skills, not just a degree, giving the confidence to stand out in the job market. Personalized Path: It helps in crafting the academic journey by choosing courses that align with individual goals and desired outcomes. OBE isn't just a buzzword at our Institute; it's a philosophy that empowers us to take ownership of learning, graduate with purpose and confidently navigate the competitive world.

## **20.Distance education/online education:**

Distance and online education have revolutionized learning, offering flexibility and accessibility like never before. At our Institute, we've embraced this transformative approach, empowering students to access quality education on their terms. Distance education grants the freedom to learn at our own place, free from the limitations of traditional classrooms. Whether you're a working professional juggling deadlines or a student seeking personalized attention, online courses cater to diverse needs. We can pause, rewind and revisit lessons as often as needed, ensuring thorough understanding. Distance education platforms bridge the physical gap between teachers and students, fostering active engagement through video conferencing, discussion forums, and collaborative projects. Real-time interactions and immediate feedback ensure a dynamic learning experience. At our Institute, we're not just embracing distance and online education; we're pioneering it. We leverage cutting-edge technology and infrastructure to offer a multitude of certificate courses, skill-based programs. The COVID-19 pandemic underscored the critical role of online education. Platforms like Zoom, Google Classroom and Google Meet became our virtual classrooms, ensuring uninterrupted learning for our students. As we move forward, we envision a future where distance and online education empower individuals to unlock their full potential, regardless of their background or location. We will continue to invest in innovative technologies and expand our course offerings, making quality education accessible to all.

## **Extended Profile**



| <b>1.Programme</b>  |                           |
|---|---------------------------|
| 1.1<br>Number of courses offered by the institution across all programs during the year             | 17                        |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>2.Student</b>  |                           |
| 2.1<br>Number of students during the year   | 3983                      |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 2.2<br>Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 4278                      |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 2.3<br>Number of outgoing/ final year students during the year                                      | 1177                      |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>3.Academic</b>   |                           |
| 3.1<br>Number of full time teachers during the year   | 23                        |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| 3.2   | 50                        |

|  |  |
|--|--|
| Number of Sanctioned posts during the year |  |
|--|--|

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

#### 4. Institution

|   |          |
|---|----------|
| 4.1   | 57       |
| Total number of Classrooms and Seminar halls                      |          |
| 4.2   | 39045133 |
| Total expenditure excluding salary during the year (INR in lakhs) |          |
| 4.3   | 189      |
| Total number of computers on campus for academic purposes         |          |

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated to Shivaji University with a holistic approach ensures effective curriculum delivery through a well-planned and documented process. In the beginning of academic year, The IQAC aligned with all departments prepares a consolidated Academic Calendar. Departmental Meetings were held to distribute workload. The Time Table committee collects the workload from the heads and prepares a time-table to allocate the curriculum to the faculty. For the proper implementation of curriculum, semester wise teaching plans were made according to syllabus. By making optimal use of available resources, classes are conducted.

At the end of semester, syllabus completion reports were taken from all the faculties. The institute organizes and participates in seminars, workshops on revised curriculum. Institute provides various certificate, value added, add on and skill based courses for students to enrich the curriculum. Faculty representatives are working as Member of Board of Studies and also in subcommittee of BoS. The institute provides library and e-learning facilities. Library has a rich collection of resources with an open access system. 48 Journals are subscribed by the Institute. Library has a

web OPAC, N-LIST facility. Students' feedback on curriculum was collected, analyzed and action has been taken accordingly.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | <a href="#">Nil</a>       |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution prepares its academic calendar at the beginning of academic year which adheres to semester-wise planning for the conduction of various curricular, co-curricular and extracurricular activities. As per the regulation of the university, various committees were formed to run all the curricular and co-curricular activities smoothly. The NSS, NCC, Cultural and Sports activities are distributed and implemented throughout the year and review was taken by the IQAC Coordinator and the Principal.

As per University guidelines, the plan for Continuous Internal Evaluation was prepared by IQAC, Examination Cell and all the departments. For the implementation of CIE process, Examination and Academic Development Committee monitors examinations and evaluation process. The academic calendar also specifies the plan of activities like unit tests, MCQs, pre-semester, surprise tests, open book tests, quizzes, group discussions, viva, oral test, seminars, projects, practical etc. conducted along with co-curricular and extracurricular activities. The timetable of internal examination was prepared and also informs to the students by the departments. Assessment of all the examinations completed within the stipulated time and the results were displayed on notice board. The Efforts were made to improve the efficiency and transparency of the Continuous Internal Evaluation process through regular review meetings.

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | <a href="#">View File</a>   |
| Link for Additional information      | <a href="https://www.shivraj.edu.in/academic-calendar">https://www.shivraj.edu.in/academic-calendar</a> |

1.1.3 - Teachers of the Institution participate in A. All of the above

following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.  
 Academic council/BoS of Affiliating University  
 Setting of question papers for UG/PG programs  
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
 Assessment /evaluation process of the affiliating University

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

22

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

807

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

807

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **Professional Ethics**

Professional Ethics are reflected through the curriculum of UG and PG programmes. Institute introduced Certificate course in Banking, English Communication, Advance Excel, Marketing etc. The Institute organizes lectures on emotional intelligence, professional ethics and code of conduct.

- **Gender**

Gender awareness and sensitization occurs in the curriculum of B.A. I, II, III. The Institute ensures safe and secure environment for girls students through Discipline Committee, Sexual Harassment Prevention Committee, Internal Grievance Committee and activities like Woman Empowerment, Gender equality, Training for Self Defense, Global Women's Day etc.

• **Human Values**

Arts, Commerce and Science programmes include human values in the curriculum. Institute runs Value-added Courses like 'Social Work'. The Institute organized camps like Blood Donation, Blood Group Testing , National Integration, Human Rights Day, Voter awareness program, lecture on contribution of Indian freedom fighters, Respect to the families of Martyr soldiers to inculcate human values among the students.

• **Environment and Sustainability**

The university introduced Environmental Science as a mandatory subject for second year B.A., B.Com. B.Sc. and BCS, BBA, BCA programmes. Environmental awareness is also inculcated through the activities like Tree plantation, sparrow day, Eco friendly Vehicles, Cycle Rally, Plastic Hatao, Healthy Food etc.

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <a href="#">View File</a> |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

10

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses   | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | <a href="#">View File</a> |
| MoU's with relevant organizations for these courses, if any   | <a href="#">View File</a> |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

2521

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | <a href="#">View File</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | <a href="#">View File</a> |
| Any additional information(Upload)   | <a href="#">View File</a> |

|   |   |
|---|---|
| <b>1.4.2 - Feedback process of the Institution may be classified as follows</b> | <b>A. Feedback collected, analyzed and action taken and feedback available on website</b> |
|---|---|

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="https://www.shivraj.edu.in/files/1.4.1-Feedback-Analysis-and-Action-Taken-Report-2022-23.pdf">https://www.shivraj.edu.in/files/1.4.1-Feedback-Analysis-and-Action-Taken-Report-2022-23.pdf</a> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**5629**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**1662**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Our institution thrives on understanding individual learning styles**



and nurturing each student's potential. We achieve this through:

1. **Tailored Assessment:** We use a mix of exams, quizzes and projects to assess individual strengths and areas needing support.
2. **Advanced Learner Growth:** We identify outstanding students through performance, participation and challenging tasks. For them, we offer enrichment programs, advanced courses, research opportunities and mentorship with faculty.
3. **Supporting Slow Learners:** We identify students facing challenges through regular assessments and collaborate with parents and learning professionals. We then offer remedial classes, tutorials, peer-assisted learning and individualized learning plans.
4. **Continuous Improvement:** We monitor program effectiveness through feedback, assessments, and communication with students, teachers and parents. This ensures our programs adapt to evolving needs and foster an inclusive learning environment.

In essence, we empower each student to reach their full potential, regardless of their learning pace, creating a vibrant and supportive learning community.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Link for additional Information   | <a href="#">NIL</a>       |
| Upload any additional information | <a href="#">View File</a> |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 3983               | 96                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Our institution believes in going beyond rote memorization and lectures. We ignite minds and prepare students for real-world challenges through engaging, student-centric methods:

#### Experiential Learning:

1. **Research Projects:** Immersing students in research aligned with their studies, gaining practical insights and a deeper understanding of theoretical concepts.
2. **Field Visits:** Step outside the classroom and into the real world. Visit educational sites and industries to witness firsthand the application of students learning.
3. **Guest Lectures:** Gain invaluable perspectives from eminent experts as they share their knowledge and experiences beyond the textbook.

#### Participative Learning:

1. **Group Discussions and Debates:** Hone students' communication and critical thinking skills by engaging in lively discussions and debates.
2. **Role Play:** Put theory into practice through interactive role-playing exercises, bringing concepts to life in a fun and engaging way.
3. **Teamwork:** Collaborating on projects like village adoption, tree plantation and community initiatives, fostering teamwork and social responsibility.
4. **Group Work:** Work together in practical workshops to learn from each other and solidify students understanding through interactive activities.

#### Problem-Solving Methodology:

1. **Case Studies:** Tackle real-world challenges by analyzing case studies and applying students' knowledge to practical scenarios, sharpening problem-solving skills.
2. **Quizzes:** Organized quizzes focus on developing logical reasoning and problem-solving skills among students.
3. **Research Activities:** Students are encouraged to participate in research activities, including seminars, workshops, conferences and publication work, promoting critical thinking and research-oriented problem-solving

By actively engaging in these methodologies, students will go beyond

textbooks and lectures, gaining practical skills, critical thinking abilities and the confidence to excel in their chosen field.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Link for additional information   | <a href="#">NIL</a>       |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution prioritizes ICT integration, nurturing a vibrant tech-infused learning environment. Well-equipped labs, classrooms and a language lab offer internet access and diverse software. NLIST subscription since 2013 grants access to an e-resource ocean.

Immersive e-learning flourishes in our classrooms. LCD projectors, AV facilities and ICT tools seamlessly blend digital resources with traditional methods. Lectures, seminars and workshops are live streamed and archived on our YouTube channel. Faculty actively contributes e-resources like video lectures, slides, e-notes and curated e-books. Subject-specific movies, clips and animations further enrich learning.

Communication thrives through Google Meet, Zoom, Google Classroom and YouTube live lectures. Competency development comes through recorded lectures and practical sessions uploaded to YouTube and classrooms. Google Classroom, WhatsApp, Telegram and email groups facilitate seamless academic interaction.

Our tech infrastructure features projectors in classrooms and campus-wide Wi-Fi at 100 mbps, ensuring smooth internet access. This commitment to leveraging ICT tools ensures a dynamic and technologically advanced educational experience.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">NIL</a>       |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

96

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees                | <a href="#">View File</a> |
| mentor/mentee ratio   | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

96

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

96

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our internal assessment system is our transparent guide, not a hurdle. From day one, clear grading criteria and assessment types shows the path to excel.

1. No hidden rules - open guidelines pave the roadmap. Regular quizzes, projects and presentations keep students on track, while unit tests showcase progress. We go beyond pen and paper, assessing skills through practical tasks, group projects and even presentations. Rote memorization is out, a well-rounded evaluation of knowledge, skills and understanding is in. After each step, prompt and constructive feedback highlights strengths and areas for growth. Some assessments even offer chances to improve, turning setbacks into stepping stones.
2. Consistency is key - strict guidelines and predefined criteria ensure everyone is evaluated fairly. Ultimately, our assessments are crafted to align with learning outcomes,

guaranteeing a fair and relevant evaluation. So this journey of discovery, not just testing, but truly understanding students' progress!

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | <a href="#">Nil</a>       |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our institute prioritizes fair and transparent examination procedures. A dedicated committee handles internal and university exam grievances promptly. We strictly follow university guidelines during exams and explain evaluation processes upfront.

Internal assessments are scheduled well in advance and any concerns are addressed immediately. University exam issues like form errors or absenteeism are resolved swiftly as per university rules.

Faculty prepares internal exam papers aligned with course objectives, ensuring comprehensive coverage. Re-examinations follow university guidelines for missed attempts.

Departmental heads handle initial CIE grievances and final results are displayed promptly. The Grievances Committee directly addresses student concerns and strives to resolve all issues within the specified timeframe. This commitment to transparency and accountability ensures a smooth and fair examination experience for all students.

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Any additional information      | <a href="#">View File</a> |
| Link for additional information | <a href="#">Nil</a>       |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Both teachers and students are well-informed about the specified Program and Course Outcomes within the array of programs provided by the institution. Presently, the institute successfully offers

multiple undergraduate programs, including B.A., B.Com. B.Sc., B.Sc. (CS) Entire, B.B.A., B.C.A., B.Sc. (Animation), B.Sc. (Food Science), B.Com (Information Technology), as well as postgraduate programs like M.A. in Marathi, Hindi, English, Economics, Sociology, M.Com (Accountancy), M.Sc. (Computer Science), M.Sc. (Organic Chemistry), and others. The institution adheres to the curricula mandated by Shivaji University, Kolhapur. In strict adherence to the principles of Outcome-Based Education (OBE), the departments responsible for each program collaboratively formulate Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) after thorough consultations with faculty members and stakeholders. Following the successful achievement of course outcomes, they are published on the institutional website.

The learning outcomes of programs and courses are explicitly presented to students at the commencement of each session. Additionally, the institution emphasizes the development of employability and entrepreneurial skills among students. Teachers are well-acquainted with the significance of learning outcomes and the curricula under the Choice-Based Credit System (CBCS) have been enhanced with the integration of OBE principles, reinforcing courses with desirable outcomes. Assessment of Course Outcomes occurs upon the completion of each course, while Program Outcomes are evaluated at the conclusion of the entire program.

| File Description                                     | Documents                 |
|--|---------------------------|
| Upload any additional information                    | <a href="#">View File</a> |
| Paste link for Additional information                | <a href="#">Nil</a>       |
| Upload COs for all courses (exemplars from Glossary) | <a href="#">View File</a> |

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The systematic evaluation of Program Outcomes (POs) and Course Outcomes (COs) is integral to our institute, serving as a comprehensive mechanism to assess the effectiveness of academic programs and courses. POs embody overarching educational goals, representing the knowledge, skills and attitudes students should acquire by program completion. COs are specific objectives for each course, strategically contributing to broader POs.

Our institute employs diverse assessment methods, including examinations, projects, presentations and practical assessments,

fostering continuous evaluation for dynamic understanding of student progress. To ensure consistency and objectivity, we use rubrics aligned with POs and COs, creating a transparent evaluation framework reflecting intended learning outcomes.

Invaluable feedback mechanisms provide students with insights into performance, highlighting strengths and areas for development. Faculty assessments contribute to curriculum refinement, aligning teaching methodologies with educational objectives, fostering a dynamic learning environment.

Thus the evaluation of POs and COs is a multifaceted process involving various assessment methods, continuous monitoring and feedback loops. Beyond measuring academic success, this process drives ongoing improvements in educational delivery and curriculum design, reinforcing our commitment to providing a high-quality learning experience for students.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for Additional information | <a href="#">Nil</a>       |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

975

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Paste link for the annual report   | <a href="#">Nil</a>       |



## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.shivraj.edu.in/files/SSS-Report-2022-23-2.7.1.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

10000

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| e-copies of the grant award letters for sponsored research projects /endowments | <a href="#">View File</a> |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

10000

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | <a href="#">View File</a> |
| Supporting document from Funding Agency                       | <a href="#">View File</a> |
| Paste link to funding agency website                          | <a href="#">Nil</a>       |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

10

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

26

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

3

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

Our institute is not just an academic institution; it's a catalyst for positive change in the surrounding community. Through a myriad of activities organized by the NSS, NCC units, various committees and departments, the institute fosters holistic development in students while making a tangible impact on the lives of those around them.

In instilling human values and social awareness, the institute organizes various initiatives. Students are strongly encouraged to participate in regular blood donation drives, cultivating a sense of empathy and social responsibility. Engaging in tree plantation and cleanliness drives, students actively contribute to environmental awareness and work towards a cleaner, greener community. The institute also conducts informative sessions on critical issues like AIDS, COVID-19, gender equality and voter awareness, empowering students with knowledge to be agents of positive change.

Celebrating diversity and values is integral to the institute, with special events honoring national leaders, International Women's Day, and Human Rights Day. These events not only enhance cultural understanding but also emphasize the importance of tolerance, inclusivity, and fundamental human rights.

In terms of leadership and community impact, Shivraj College has been a pioneering force, leading a cluster of 13 colleges for the past three years. The NSS unit's residential camps in adopted villages allow students to connect with the community, understand local needs and actively address social issues. These initiatives profoundly impact student development, cultivating social responsibility, leadership skills and empathy, shaping them into well-rounded individuals committed to positive change.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">NIL</a>       |
| Upload any additional information     | <a href="#">View File</a> |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a> |
| e-copy of the award letters   | <a href="#">View File</a> |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

26

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2506

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of linkage related Document  | <a href="#">View File</a> |
| Details of linkages with institutions/industries for internship (Data Template) | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institute has augmented its infrastructure systematically and continuously over the years. The Institute has adequate infrastructural facilities like Classrooms, Laboratories, Computing Equipment, Staff Rooms, Cultural Hall, Seminar Halls, Reading Room and ramps.
- The Institute has sufficient number of classrooms to conduct

regular classes to ensure its optimal utilization of the same. Besides conducting regular classes, the classrooms are used for conducting add on & value added courses.

- The Institute has taken progressive steps to provide various infrastructure facilities in libraries, laboratories and language lab.
- All the buildings are surrounded by open and green spaces.
- Campus: The total area of the Institute campus is 14 acres and the total built up area is about 56655 sq meters. The infrastructure of the institute includes the main building, Library, Reading room, Laboratories, Language Lab, Ladies hostel, Ladies room, Staff room, Canteen, Cafeteria, Cultural hall, Open air theater, Gymkhana, Mallakhamb Hall, Playground, Gardenetc.
- Laboratory: All the laboratories of the Institute have advanced instruments and equipments.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | <a href="#">NIL</a>       |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The cultural activities such as plays, singing, dancing, folk dances, one act plays performed in a cultural room. A cultural committee looks after the needs and musical instruments. The Institute promotes participation in different events in youth festivals organized by Shivaji University Kolhapur by talent hunting.
- An adequate number of mikes, speakers, amplifiers along with digital video cameras are made available in the Institute. Cultural hall is used for practicing cultural activities. Open stage along with a conference hall is also made available for practice.
- The Institute provides adequate facilities for sports, open ground for outdoor games with separate gymnasiums for boys and girls. The Institute has a good record in sports events at University, State, National and International levels.
- The gymnasium has sports facilities like Double Bar, Single Bar, Weight machine, Powerlifting, Weight lifting set, Multipurpose Bench, Gym mirrors, Seven station exercise machine, Fencing facilities, Carrom, Chess, Judo practices

mat, Wrestling practice mat, Yoga and Aerobic training center and the complete sets of accessories of Athletic training set, Shot put, Discus, Hammer Javelin, Relay Batten, Hurdles, Volleyball, Football, Cricket, and Basketball etc.

- A separate provision for Mallakhamb with safety measures are made available for the sportsman.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | <a href="#">NIL</a>       |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

13

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

13

| File Description  | Documents  |
|---|--|
| Upload any additional information   | <a href="#">View File</a>  |
| Paste link for additional information   | <a href="http://www.shivraj.edu.in/files/aqar-2022-23/4.1.3facility.pdf">www.shivraj.edu.in/files/aqar-2022-23/4.1.3facility.pdf</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>  |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

228.79498

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with ISO Certified integrated library management software SLIM 21 (Version 3.8.0.20922) developed by Algorithms Consultants Pvt. Ltd. since 2013. Software consists Acquisition, Circulation, Cataloguing, Serial Control etc. module. Through this modules various activities of the library such as data entry, billing, circulation, cataloguing etc. are done through the software.

- ACQUISITION module is used to prepare the acquisition list and budget. The data from this module is utilized at the time of cataloguing the book.
- CATALOGUING module used to prepare main entry of the physical books, its classification number and all the bibliographic details. All the access points in the catalogue module are useful for the search of the book in the OPAC.
- CIRCULATION module is useful to circulate the books. Barcode for book and user are prepared from this module. Using barcode we can issue-return book easily.
- SERIALS module is useful for managing the periodicals subscribed in the library.
- WEBOPAC is available on <http://103.173.137.50/w27/> by which any one can search resources by title, author, subject. By logging with login id user can see his/her account details, he can reserve resource, he can add books to cart and many more options are there.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="http://103.173.137.50/w27/">http://103.173.137.50/w27/</a> |



|   |   |
|---|---|
| <p><b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b></p> | <p><b>A. Any 4 or more of the above</b></p> |
|---|---|

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**2.86**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | <a href="#">View File</a> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**186**

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <a href="#">View File</a> |
| Details of library usage by teachers and students | <a href="#">View File</a> |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institute prioritizes technological advancement, regularly upgrading its IT infrastructure to provide students and faculty with the latest tools and resources.

1. **State-of-the-Art Facilities:** We boast 6 computer labs equipped with 147 computers, 6 printers and 6 projectors, alongside 215 additional computers, 23 printers and 12 projectors distributed across departments. These facilities are constantly upgraded to ensure a high-performance computing environment.
2. **Unparalleled Connectivity:** Our campus enjoys a robust network with high-speed and reliable 100 MBPS fibre optic connectivity through LAN in every department. Additionally, we offer free and secure Wi-Fi throughout the campus.
3. **Data Security and Collaboration:** We implements the latest protocols and technologies to safeguard sensitive date and network integrity, enabling seamless online collaboration platforms like Google Meet, Zoom Meetings, Face book Live and YouTube.
4. **Enhanced Security:** We prioritize safety with a network of 40 CCTV cameras, providing constant monitoring and a secure learning environment.

By consistently updating our infrastructure, we not only enhance the daily experiences of our community but also position ourselves as a technologically advance institution, equipped to navigate the challenges of the digital age.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | <a href="#">NIL</a>       |

#### 4.3.2 - Number of Computers

189

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Student – computer ratio          | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the

A. ? 50MBPS

**Institution**

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**44.91484**

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts.   | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Laboratory:** The repairing and maintenance of sophisticated laboratory equipment are done by the technicians. The microscopes used for biological experiments are cleaned and maintained yearly .There is proper disposal of all types of waste such as biodegradable chemical/chemical and e-waste.
- **Library:** The acquisition of reading material is done by collecting a list of books from the concerned Head of Departments. Every year in the month of April INFLIBNET consortium is renewed. To the physically challenged students, the library provides a book bank scheme at free of cost. As per their requirement services are made available to their desk. Weeding out, schedule of issue/ return of books etc. are chalked out / resolved by the library committee.
- **Sports:** The Gymkhana committee looks after maintenance of

Sports facilities consultation with the Principal. Computers: Six Computer laboratories with 160PCs are established and duly maintained. Three technicians are appointed for maintenance of the same. The e-waste generated during the year is disposed of.

- **Classrooms:** The maintenance of all classrooms is on a routine basis. The Technicians, Plumbers, Electricians, Carpenters are deputed by the institute for the maintenance of classrooms and other related infrastructure.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://www.shivraj.edu.in/naac/Procedures_and_policies.pdf">https://www.shivraj.edu.in/naac/Procedures_and_policies.pdf</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

727

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

727

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Link to institutional website   | <a href="#">Nil</a>       |
| Any additional information  | <a href="#">View File</a> |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a> |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

262

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

262

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

|  |                                   |
|--|-----------------------------------|
| <p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p> | <p><b>A. All of the above</b></p> |
|--|-----------------------------------|

| File Description  | Documents                        |
|---|----------------------------------|
| <p>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</p> | <p><a href="#">View File</a></p> |
| <p>Upload any additional information</p>  | <p><a href="#">View File</a></p> |
| <p>Details of student grievances including sexual harassment and ragging cases</p>  | <p><a href="#">View File</a></p> |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**24**

| File Description                             | Documents                        |
|--|----------------------------------|
| <p>Self-attested list of students placed</p> | <p><a href="#">View File</a></p> |
| <p>Upload any additional information</p>     | <p><a href="#">View File</a></p> |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**298**

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | <a href="#">View File</a> |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

6

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | <a href="#">View File</a> |
| Any additional information          | <a href="#">View File</a> |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

36

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

#### Administration

In our ongoing commitment to enhance academic planning and delivery, our institute actively encourages student participation in various administrative bodies. These include the Internal Quality Assurance Cell (IQAC), Career Development Cell (CDC), National Cadet Corps (NCC), National Service Scheme (NSS), Student Welfare and the Anti-Ragging Committee. This proactive involvement ensures a collaborative approach to governance and contributes significantly to the overall welfare of our academic community.

#### Co-Curricular Activities

At our institute, we place a strong emphasis on providing an enriched curriculum by motivating students to organize and actively participate in both curricular and co-curricular activities. These include seminars, group discussions and study tours. Our commitment extends to sports, with students participating at various levels from Zonal to International, as well as engaging in cultural events such as welcome and farewell ceremonies.

#### Extra-Curricular

Demonstrating a strong commitment to community service, one of our exemplary students, Mr. Sourabh Patil, has established the NGO "Helping Hands Youth Circle." Through this initiative, he actively contributes to the betterment of rural women's lives. Our institute wholeheartedly supports and facilitates various community-oriented activities, including NSS camps in adopted village's blood donation drives and other impactful projects.

This multifaceted engagement reflects our institute's dedication to nurturing well-rounded individuals, fostering a sense of social responsibility and providing platforms for students to excel academically and in various aspects of personal and community development.



| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

33

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**AMHI SHIVRAJIANs**, a vibrant alumni association, fosters close ties between Institute and graduates. It supports the Institute through:

1. **Mentorship:** Alumni guide current students, sharing career insights and preparing them for the real world.
2. **Job Placement:** Alumni leverage their networks to connect students with internship and job opportunities.
3. **Institutional Development:** Alumni contribute to infrastructure, curriculum improvement and knowledge sharing.
4. **Beyond financial support,** the diverse alumni network showcases the Institute's impact:
5. **Eminent Professionals:** Alumni come from various fields, demonstrating the Institute's ability to shape diverse careers.

6. **Entrepreneurial Spirit:** Alumni entrepreneurs contribute to the local economy and innovation.
7. **Academic Excellence:** Renowned academics within the alumni community enrich the learning environment.
8. **Social Impact:** Alumni actively participate in social work and community development.
9. **Strong Community:** The association fosters a strong sense of community through events and online platforms.

AMHI SHIVRAJIANs is more than just an association; it's a network of passionate individuals united by their commitment to the Institute's success.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

At our institution, governance isn't just a structure; it's a reflection of our core values. Our vision for a world-class education system, empowering future leaders and building a just India is woven into every decision and practice. This commitment manifests through

- **Decentralization and Participation:** Power isn't concentrated, but shared. Faculty, staff, and students actively participate in governance, fostering inclusivity and diverse perspectives. This ensures decisions resonate with all stakeholders.
- **Transparency and Open Communication:** We believe in trust. Our

operations and decisions are transparent, with regular communication to all stakeholders, from faculty to community members. This builds accountability and fosters a collaborative spirit.

- **Leadership with Vision:** Our leaders are not just administrators, but motivators. They inspire, make tough calls and provide clear direction, guiding us towards our shared goals.

These principles come to life in our practices:

- **New Programs:** We respond to regional needs and global trends, offering relevant programs that empower our students for the future.
- **Fair Admissions:** We adhere to strict guidelines, ensuring everyone has an equal opportunity, regardless of background.
- **Social Responsibility:** Through NSS and NCC, we nurture a spirit of service and contribution to society.

Thus, our governance is not just a system, but a living embodiment of our vision and mission. It's a promise that every decision, every action, reflects our commitment to empowering students, building a just India and making a positive impact on the world.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our institute demonstrates its commitment to effective leadership through its innovative decentralized and participative management practices. This holistic approach ensures a vibrant and enriching educational experience for all.

#### VISIBLE LEADERSHIP

- **Shared Power:** Leadership isn't confined to the top. A council of administrators, faculty and students guides the college's

vision; mission and goals, ensuring decisions resonate with every stakeholder.

- **Empowered Faculty:** Committees focusing on academics, student life and research provide faculty a platform to actively contribute to the college's direction and growth. Their expertise fuels creativity and problem-solving.
- **Student Voices Matter:** Student representatives and various committees ensure student needs and perspectives are heard and integrated into planning processes.
- **Transparency Reigns:** The Maharashtra University Act 2016 guides governance through the College Development committee (CDC), comprising representatives from all facets of the college community. This transparency fosters a sense of shared ownership and propels the institute towards excellence.

#### DECENTRALIZED MANAGEMENT

- **Collective Wisdom:** IQAC sets quality benchmarks, while stream coordinators, HODs and committee heads work in tandem with the Principal to translate those into tangible, effective actions, creating a conducive academic atmosphere.
- **60+ Committees:** Over 60 committees encompassing various aspects of institutional life provide avenues for teachers, students and staff to actively participate and contribute their unique perspectives.

The result is a dynamic and responsive institution where leadership permeates every level, empowering all stakeholders to contribute to building a thriving learning environment.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Recognizing the ever-evolving needs of the modern workforce, our institute proactively deploys its strategic plan through a diverse range of value-added certificate courses. These courses go beyond

traditional academics, focusing on crucial soft skills like communication, adaptability, problem-solving and critical thinking, equipping students for success in any field.

Aligned with the New Education Policy's emphasis on holistic development, our certificate offerings cater to both technical and personal growth. Students can choose from practical courses like Basic English Grammar, Social Work and Advance Excel, to future-oriented options like Data Analysis by Statistical Tools and Full Stack Web Development.

This strategic deployment delivers tangible benefits:

- **Skill Development:** Students gain practical expertise in specific areas, enhancing their employability and career prospects.
- **Career Progression:** The courses provide valuable credentials that can set them apart in the job market.
- **Personal Growth:** By honing soft skills like communication and critical thinking, students develop confidence and resilience, preparing them for diverse challenges.
- **Holistic Development:** The program aligns with the New Education Policy's vision, fostering well-rounded individuals with a practical and focused approach.

By actively deploying this strategic plan, our institute empowers students to become confident, adaptable and skilled individuals, ready to thrive in the ever-changing world.

| File Description                                       | Documents                 |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a> |
| Paste link for additional information                  | <a href="#">Nil</a>       |
| Upload any additional information                      | <a href="#">View File</a> |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The smooth operation of our institute is ensured by a well-defined structure and clear procedures, evident in its policies, administrative setup, appointment and service rules.

- **Decision-Making:** The governing body, composed of key institute members, serves as the core decision-making body, formulating policies on admissions, staffing, infrastructure, learning and finances.
- **Administrative Structure:** The administration actively involves the principal, Independent Heads of Department (HODs) and heads of each faculty, along with teaching and non-teaching staff. This collaborative approach ensures effective implementation of policies.
- **Academic Planning:** HODs and faculty members' work together to create detailed academic plans for each department, ensuring quality teaching and learning.
- **Service and Recruitment:** The institute adheres to the service rules and regulations set by Shivaji University, UGC and the Maharashtra government. Two types of recruitment exist: permanent posts (Grant-in-aid) following Government and University norms and temporary posts (Non-Grant) following University and UGC guidelines.
- **Promotions:** Faculty promotions are governed by the rules of Shivaji University, UGC, and the Maharashtra government.

This clear and efficient structure, coupled with well-defined procedures, ensures that our institute functions effectively and delivers a high-quality educational experience.

| File Description                              | Documents                 |
|---|---------------------------|
| Paste link for additional information         | <a href="#">Nil</a>       |
| Link to Organogram of the Institution webpage | <a href="#">Nil</a>       |
| Upload any additional information             | <a href="#">View File</a> |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | <a href="#">View File</a> |
| Screen shots of user interfaces   | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution recognizes the vital role our staff plays in shaping the future of our students. That's why we prioritize their well-being through a comprehensive set of welfare measures:

- **Professional Development:** We actively support staff growth through leave provisions for Faculty Development Programs, Refresher Courses and Workshops. This ensures they stay updated with the latest knowledge and skills, enhancing their teaching and administrative capabilities.
- **Financial Security:** We offer a robust safety net through group insurance schemes, maternity leave for female employees, and provident fund contributions as per government regulations. Additionally, we facilitate loan access through Shiv-Shahu Credit Society, offering long-term, medium-term and emergency loans to ease financial burdens.
- **Health and Wellbeing:** We prioritize staff health with dedicated medical leave, a well-equipped gym and readily available sports equipment. This encourages a healthy lifestyle and reduces stress levels.
- **Convenience and Comfort:** We understand the importance of a comfortable work environment. We provide free Wi-Fi access, a canteen facility and casual leave provisions to ensure staff productivity and well-being.
- **Transparency and Trust:** Our loan deduction facility from salary ensures transparency and convenience. We also actively involve staff in the governance process through the credit society, represented by

Mr. Jadhav and Dr. Hardare, fostering a sense of ownership and trust.

By prioritizing their well-being, we ensure they are empowered, motivated and equipped to excel both personally and professionally, ultimately contributing to the success of our institution and its students.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">NIL</a>       |
| Upload any additional information     | <a href="#">View File</a> |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

6

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0



| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | <a href="#">View File</a> |
| Reports of Academic Staff College or similar centers   | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

6

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Our institution is committed to continuous improvement and a key component of this is our comprehensive performance appraisal system for both teaching and non-teaching staff.

**For Teaching Staff:**

- **Performance Measured Through ASAR:** The Annual Self-Appraisal Report (ASAR) serves as the foundation for evaluating teaching effectiveness. This report delves into various aspects of a teacher's performance, including classroom engagement, curriculum development, assessment practices and student feedback.
- **Promotions Based on API and ASAR Scores:** The Academic Performance Index (API) combines ASAR scores with research and publication credits to determine a teacher's eligibility for promotions through the Career Advancement Scheme (CAS). This system ensures that promotions are merit-based and acknowledge a teacher's overall contribution to the academic environment.
- **Rigorous Review Process:** To uphold transparency and fairness, ASAR forms undergo a thorough review process. Senior faculty members, department heads, and the IQAC head meticulously assess each report, providing valuable feedback and ensuring accuracy.
- **Expert Committee Involvement:** Finally, the reviewed ASAR forms are submitted to the university's expert committee for final evaluation. This external validation adds another layer of objectivity and ensures alignment with wider academic standards.

**For Non-Teaching Staff:**

- **Annual Performance Appraisal (APA):** The performance of administrative staff is evaluated through the Annual Performance Appraisal (APA). This report focuses on aspects like work ethic, efficiency, interpersonal skills, and contributions to departmental goals.
- **Promotion Based on Annual Confidential Report:** Promotions for non-teaching staff are determined based on their ranking in the annual confidential report.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution is committed to maintaining the highest standards of financial transparency and accountability. This is why we conduct regular internal and external audits of our financial records. These audits ensure that our financial information is accurate, complete and presented fairly.

Internal audits are conducted twice a year, once for each term. These audits are led by the Director of our Institution and focus on verifying the day-to-day financial transactions and records. This regular monitoring helps us identify and address any potential issues early on, ensuring the smooth financial operation of the institution.

To further strengthen our financial transparency, we engage a team of independent Chartered Accountants from C.A. Bhumkar and Company, Kolhapur, to conduct annual external audits. These audits provide an objective assessment of our financial statements and compliance with accounting standards.

Our commitment to financial accountability extends to complying with government regulations. The Government of Maharashtra conducts periodic audits of our institution through the Administrative Officer, Senior Auditor (Higher Education, Pune Region) and the Joint Director, Higher Education, Kolhapur. The last such government audit was conducted in 2014.

By conducting regular internal and external audits, we demonstrate our commitment to financial transparency and build trust with our stakeholders. This includes students, parents, faculty, staff, donors and the government. These audits not only ensure the proper use of funds but also help us identify areas for improvement in our financial management practices.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

Our institute adopts a multi-faceted strategy to secure funding and ensure its efficient utilization.

**FUND MOBILIZATION**

- **Proactive Grant Seeking:** The IQAC committees actively explore funding opportunities from agencies like UGC, RUSA and DST encouraging faculty to apply for relevant development schemes.
- **Diversified Revenue Streams:** Student fees (Tuition, Development, Lab, etc.) remain the primary source, supplemented by salary grants, lab fees and fees from non-grant sections.
- **Adherence to Regulations:** Strict compliance with government and university guidelines ensures transparency and trust, facilitating potential partnerships and grants.

**OPTIMAL RESOURCE UTILIZATION**

- **Budgeting and Planning:** A meticulously prepared annual budget, encompassing academic departments, library and sports, guides resource allocation and expenditure control.
- **Transparent Procurement:** A robust purchase committee system based on competitive quotations and negotiations ensures value for money.
- **Financial Accountability:** Comprehensive accounts maintained and audited by a qualified CA, undergo thorough scrutiny by Principal, Registrar and account staff fostering transparency in financial management.

This comprehensive approach not only secures diverse funding sources but also guarantees optimal resource utilization, leading to efficient institutional growth and development.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC has contributed significantly to institutionalizing the quality assurance strategies and processes. The two examples of institutional initiatives are**

1. Value added / certificate course
2. Extension of Social and Communal activities by NSS

**Value added / certificate course**

The Internal Quality Assurance Cell (IQAC) pulses at the heart of our institute, driving continuous improvement in education. This dynamic body ensures our academic; research and extension activities meet both national standards and our own ambitious vision.

Skill development is a cornerstone of the IQAC's mission. Recognizing the gap between traditional curricula and employability needs the IQAC champions value-added and certificate courses. These programs meticulously crafted and evaluated regularly, bridge the skills gap, equipping students with industry-relevant expertise.

**Extension of Social and Communal activities by NSS**

But education extends beyond textbooks. The IQAC recognizes the value of social engagement. We actively encourage students to participate in community initiatives through the National Service Scheme (NSS). From seven-day village immersion camps to local

outreach programs, the NSS provides students with invaluable hands-on experience tackling real-world issues like Women's Empowerment, Environmental Conservation and Healthcare.

These initiatives are not just about ticking boxes; they are about forging connections and fostering responsible citizens. By working side-by-side with communities, students gain vital social awareness and learn to address societal challenges collaboratively. Through meticulously crafted programs, unwavering dedication and a collaborative spirit, the IQAC propels our institute towards a future where quality education empowers both individuals and communities.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our institution is deeply invested in fostering a vibrant learning environment that continuously evolves to meet the needs of our students. Through the Internal Quality Assurance Cell (IQAC), we regularly assess and refine our teaching-learning processes, operational structures and methodologies. This data-driven approach allows us to track incremental improvements and ensure we're delivering the highest quality education possible.

At the heart of this process lies a commitment to academic rigor. A meticulously crafted annual calendar guides our teaching, with clear timelines for admissions, examinations, and vacations. This structure fosters a predictable and focused atmosphere for both students and faculty.

But education extends far beyond textbooks and lectures. We believe in creating a student-centric environment that values diverse perspectives and learning styles. This is reflected in our active utilization of IQAC-gathered feedback from students, parents, alumni and employers. Their insights inform the implementation of engaging teaching methods like classroom seminars, field visits and group discussions, ensuring that learning is interactive and relevant to real-world applications.

Ultimately, our goal is to empower students to become confident and well-rounded individuals, prepared to excel in their chosen fields. By continuously refining our practices and prioritizing student-centered learning, we strive to provide an educational experience that is both enriching and transformative.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | <a href="#">Nil</a>       |
| Upload any additional information     | <a href="#">View File</a> |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Paste web link of Annual reports of Institution                                    | <a href="#">Nil</a>       |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a> |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institute has taken various initiatives and organized activities to give equal status and opportunities to the students. No discrimination is done on the basis of religion, Caste, Gender, Disability in admission process. Various committees such as Sexual Harassment Prevention Committee, Student Development Cell and Anti

Ragging Committee are actively working and monitoring the day today activities in the campus.

**SAFETY AND SECURITY :** for safety and Security of students following things have been implemented. A Security Guard is available for 24\*7 in the campus. Campus is under CCTV surveillance. Entry for students without a college Identity card is prohibited. Complaint / suggestion box is set in the campus.

**COUNSELING CELL :** A counseling cell has been established in the college to provide counseling on personal and psychosocial problems of the students.

**COMMON ROOM :** College has a separate common room for girls. In order to create gender equality amongst the students,

**Ladies Hostel :** There is a girls hostel in the college premises with all facilities to accommodate 100 students. Well-trained and vigilant woman warden appointed in the Girl's Hostel.

following days were celebrated during the last years.

- World Human Rights Day.
- Health Awareness Program.
- Fitness Workshop.
- Savitribai Phule Jayanti .
- World Women's day.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://www.shivraj.edu.in/files/aqar-2022-23/7.1.1.Activity.pdf">https://www.shivraj.edu.in/files/aqar-2022-23/7.1.1.Activity.pdf</a>   |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://www.shivraj.edu.in/files/aqar-2022-23/7.1.1-Specific-Facilities-provided-for-women.pdf">https://www.shivraj.edu.in/files/aqar-2022-23/7.1.1-Specific-Facilities-provided-for-women.pdf</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy**

**A. 4 or All of the above**



**Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <a href="#">View File</a> |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To maintain an eco-friendly campus has been the top agenda of our institute. The solid waste management is classified as degradable and non degradable wastes. For the degradable solid waste management, we have an open composting and Vermicomposting unit. Solid waste is collected in dustbins kept at several places. The leaf litter, twigs of the plants used for practical use in the Botany department are collected and subjected to composting. Vermicompost is harvested and used for plants as manure in campus gardens. Non degradable waste contains building debris, plastic, glass, metal scrap etc. Recyclable plastic, glass waste, metal scrap is sold to scrap merchants and Building debris is used for land filling in the campus. All Paper (Raddi) waste is also given to paper scrap dealers.

a) Solid waste management - Yes

b) Liquid waste management - Yes

c) Biomedical waste management -No

d) E-waste management- E-waste generated is collected and stored in the store room. All collected waste has been sold to authorized vendors.

e) Waste recycling system - Yes

f) Hazardous chemicals and radioactive waste management - No

| File Description  | Documents   |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | <a href="#">View File</a>   |
| Geo tagged photographs of the facilities  | <a href="https://www.shivraj.edu.in/files/mou/14-AKri-shayam-recyclers-Surat.pdf">https://www.shivraj.edu.in/files/mou/14-AKri-shayam-recyclers-Surat.pdf</a> |
| Any other relevant information  | <a href="#">View File</a>   |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | <a href="#">View File</a> |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

| File Description                             | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | <a href="#">View File</a> |
| Any other relevant documents                 | <a href="#">View File</a> |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the**

A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <a href="#">View File</a> |
| Certificates of the awards received                                       | <a href="#">View File</a> |
| Any other relevant information  | <a href="#">View File</a> |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | <a href="#">View File</a> |
| Details of the Software procured for providing the assistance            | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Our Institute always puts effort into creating harmony between**

society and culture to reduce inequality. The institute organized the following activities in the academic year 2022-23. For the conservation and preservation of culture, the institute organized various cultural activities. On the occasion of ``Kojagiri Purnima'' the institute encourages the students to perform different art forms like Folkart, Drama etc in the program `Rhythm -22'. In `Ganesh festival' the institute organized Zimma Fugadi and Singing competition. The cultural activities also performed at the time of Welcome Function ,Traditional days and Annual meet etc. The institute organized Marathi Bhasha Din, Marathi Bhasha Pandravadha, Hindi Din , Hindi Pakawada , etc. The institute accepted the policy of admission to all for economically backward students. The Institute helps and gives concessions to students in fees and other things. The Institute provides `Book - Bank facility to the toppers, hardworking and SC/ST/OBC students. Scholarship committee guides and encourages the students to apply for the scholarships. The Institute organized different activities and guest lectures on Gender equality and awareness. The institute organized `Sadbhavana Rally' on the occasion of Maharashtra Din. The Institute cares towards the students coming from Karnataka.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute sensitizes the students and employees regarding constitutional obligation Values, Rights, Duties and responsibilities of citizenship. During the academic year 2022 -2023, Institute organized various activities through-out the year. Constitution Day was celebrated on 26th Nov.2022. On this occasion, a Street Play and Poster Presentation were organized. World Human Right Day celebrated on 10th December 2022. `Minority Day'

celebrated on 12th December 2022. National Voter Day (Voter Awareness program ) celebrated on 25th January, 2023 Shahid Din ( Blood Donation camp) organized on 23rd March 2023

An oath of 'Corruption Free Campus' given on 01st May 2023. Organized 'Sadbhavana Rally on 01st May 2023. A lecture on 'Legal Awareness' conducted on 25th October 2022 A Rally regarding 'Swachha Sankalp Desh Mohim' organized on 12th March 2023 Under- Graduate curriculum included Democracy, Election and Good governance, Indian Constitution, Human Rights, and Environmental studies. College mandatory committees like Anti Ragging Committee, Internal Complaints Committee, Anti Sexual Harassment committees are active and functioning.

| File Description   | Documents                 |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

In the academic year 2022-23 the Institute celebrated Birth and Death Anniversaries of National/International personalities as well as marking days of significance for various subjects and fields. .

National Festivals - 15th August Independence Day, 26th January Republic Day and 2nd October Mahatma Gandhi Jayanti, these national festivals are celebrated.

Birth Anniversary and Memorial Day of social reformers - The birth anniversary and memorial day of Savitaribai Phule, Karmveer Vitthal Ramji Shinde, Sant Tukadoji Maharaj, Sant Sevalal Maharaj, Dr. Babasaheb Ambedkar, Chh. Shahu Maharaj, Yasvantrao Chavan, Karmaveer Bahurao Patil, Pandit Javaharlal Neharu were celebrated by organizing guest lecturers of various dignitaries.

Birth Anniversary of freedom fighters - Subhash Chandra Bose, Sardar Vallabhbhai Patel, Umaji Naik are celebrated. Birth Anniversary of Scientist - Birth Anniversary of Jagdish Chandra Bose, Dr.A.P.J Abdul Kalam, C.V.Raman, Vikram Sarabhai, Ramanajan, Sir Vishveshwarya, Homi Bhabha etc. were celebrated by the science faculties.

Various Days - Days like Science Day, Martyr's Day, National Integration Day, Sadbhavana Din, Kranti Din etc were celebrated by the institute. Literary Jubilee - The literary jubilee of writers like Kusumagraj, Annabhau Sathe, Shakespeare, Munashi Premchand, V.D. Karandikar etc were celebrated by Language Departments.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <a href="#">View File</a> |
| Any other relevant information  | <a href="#">View File</a> |

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices - 1**

" Let us Understand Mahatma Gandhi'

**Best Practices - 2**

"Enhancing Precision in Blood Typing for Zoological Studies at Shivraj College, Gadhinglaj"

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**KARMAVEER GUNWANT AWARD: RECOGNIZING EXEMPLARY SERVICE AT SHIVRAJ COLLEGE, GADHINGLAJ**

Shivraj College celebrates outstanding faculty and staff with the annual "Karmaveer Gunwant Award". This prestigious recognition goes beyond appreciation; it embodies the college's core values of service, integrity and commitment. Inspired by Karmaveer Vitthal Ramji Shinde, the award acknowledges excellence across various domains

- **Academic Work:** Exceptional teaching, curriculum innovation and dedication to student success.
- **Research Work:** Impactful research contributions, leadership and scholarly pursuits.
- **Exemplary Behavior:** Upholding ethical standards, fostering a positive environment, and serving as a role model.
- **Societal Contribution:** Active engagement in community service and initiatives that make a positive difference.

By recognizing individuals who embody these ideals, the "Karmaveer Gunwant Award" serves as a powerful motivator for the entire Shivraj College community. It encourages a culture of continuous improvement, where dedication is acknowledged, excellence is celebrated and the pursuit of service becomes a shared endeavor.

The recipient of this prestigious award is not simply an individual;

they become an ambassador for the values that define Shivraj College. They stand as a shining example of the transformative power of education, the unwavering commitment to social responsibility and the enduring legacy of Karmaveer Vitthal Ramji Shinde's selfless service.

The 'Karmaveer Gunwant Award' is more than just an award; it is a symbol of Shivraj College's unwavering commitment to nurturing a community of exemplary individuals who strive to make a positive impact on the world around them.

| File Description                             | Documents                 |
|--|---------------------------|
| Appropriate web in the Institutional website | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

### 7.3.2 - Plan of action for the next academic year

#### PLAN OF ACTION FOR THE ACADEMIC YEAR 2023-2024

##### 1. Accelerating NEP 2020 Implementation

- Develop a comprehensive roadmap for implementing NEP 2020 initiatives within the institute.
- Organize faculty development workshops and training sessions to equip them with the skills and knowledge required for NEP implementation.

##### 2. Fostering a Research Culture

- Encourage faculty and students to actively participate in research projects, conferences and publications.

##### 3. Expanding Academic Offerings

- Develop and launch relevant certificate and value-added courses that cater to industry needs and student aspirations.
- Collaborate with industry experts to design and deliver short-term professional development programs.

##### 5. Enhancing MOU Effectiveness

- Identify specific activities and initiatives aligned with each signed MOU.
- Establish clear communication channels and joint monitoring



mechanisms with partner institutions.

#### 6. Boosting Employability

- Organize regular career fairs, pre-placement workshops and mock interviews to prepare students for job applications.
- Invite reputed companies to conduct placement drives within the institute.
- Develop industry-specific skills training programs in collaboration with relevant companies.

#### 8. Social Responsibility and Outreach

- Organize community engagement activities, awareness campaigns and social service projects to address local needs and challenges.

#### 9. Promoting Sports and Cultural Excellence

- Organize inter-college and national-level sports competitions to nurture talent and promote healthy competition.
- Provide financial and logistical support to student groups engaged in sports and cultural activities.

#### 10. Securing New Program Approvals

- Develop and submit proposals for new undergraduate and postgraduate courses that align with institutional strengths and student demand.